

Personnel Committee Meeting
Governmental Complex
615 E Worthey Rd, Gonzales
April 17, 2019 – 6:00 p.m.

Roll Call: Chairman John Cagnolatti, Vice Chairman Todd Lambert,
Councilman Oliver Joseph

Absent: Councilman Travis Turner, Councilman Benny Johnson

1) Call to order/Roll Call of Members

2) Invocation and Pledge

Chairman Cagnolatti lead the invocation and pledge.

3) Chair's Additions

No Additions

4) Public Comment Period

No public speakers

5) Approval of March 13, 2019 Personnel Committee Minutes

A motion was made by Councilman Lambert with a second by Councilman Joseph to accept the March 13, 2019 Personnel Committee Minutes

6) Proposed Changes to Sec. 18-3 of the Mental Health & Addictive Disorders Advisory Board (Suzanne Hamilton, Mental Health Director)

A motion was made by Councilman Joseph with a second by Councilman Lambert to send to full council a recommendation that was made by the Mental Health Board to amend the ordinance to add "Board

members who miss three meetings in a one year period will automatically dropped as a member from the Mental Health and Addictive Disorders Board and someone else will be assigned to take their place”

A motion was made by Councilman Lambert with a second by Councilman Joseph to send to full council the recommendation that was made by the Mental Health Board to increase the number of Mental Health and Addictive Disorders Board members from 5 to 9

7) Update on SSA Consulting Recommendations and Update on Personnel Manual Status (Wanda Guillera, Human Resource Director Interim)

Mrs. Guillera stated that the job descriptions are 99% done and they are waiting on a couple of key positions in Utilities Infrastructure. Mrs. Guillera will report back to the Personnel Committee about the Performance Management System Pilot Program that will be implemented on April 24, 2019.

Mrs. Guillera stated she is working on final edits of the Personnel Policy Manual and when that is complete she will report back to the Personnel Committee. After some discussion no motions were made.

8) Continuation of Discussion – Ascension Parish Personnel Policy Manual Section ii. Parish Council (Chairman John Cagnolatti)

Mrs. Guillera stated that section was removed from the Policy Manual but can easily be put back in. She said, when the policy manual is ready she will come back to the Personnel Committee. After some discussion no motions were made.

9) Continuation of Discussion – Formation of Animal Control Board (Chairman John Cagnolatti)

After some discussion Chairman Cagnolatti said, he will set up a meeting with Administration, the Animal Control Director, and a Cara's House representative to discuss plans for animal control and the animal shelter.

10) Continuation of Discussion – Sec. 2-100 of the Parish Code of Ordinances – “By-laws and Operating Procedures of the Parish Council Standing Committees” (Chairman John Cagnolatti)

Chairman Cagnolatti tasked the committee with reviewing Section 2-100 d. Personnel Committee: and checking for any language that maybe redundant or in need of revising.

No motions were made.

11) Adjourn

Motion to adjourn was made by Councilman Lambert and seconded by Councilman Joseph at 6:43 pm