

FINANCE COMMITTEE MEETING

ASCENSION PARISH COUNCIL

February 12, 2019

6:00 PM

ASCENSION PARISH COURTHOUSE

COURTHOUSE ANNEX - COUNCIL MEETING ROOM

828 S. Irma Blvd., 2nd Floor

GONZALES, LOUISIANA 70737

MINUTES

1) Call to Order / Invocation and Pledge – The meeting was called to order by Chairman Bill Dawson. Councilman John Cagnolatti led the Committee in the invocation and pledge.

2) Roll Call – All members were present with the exception of: Councilman Travis Turner and Councilman Benny Johnson who both arrived during the presentation of Item #5.

3) Chair's Additions – There were no additions to the agenda but Chairman Dawson said that Item #9 would be removed from the agenda.

4) Public Comment – Chairman Dawson announced that anyone wishing to speak should sign in now.

GENERAL BUSINESS

5) Harry Robert of Robert Insurance Agency reviewed the Proposed 2019 Property and Casualty Insurance Renewal Rates with the Committee and requested approval of Ace Group as Insurer. A motion was made by Councilman Aaron Lawler to rescind the TPA Contract and put it out to bid. The motion failed for lack of a second. Councilman Dempsey Lambert made a motion to accept the recommendation of Ace Group for property and casualty insurance. The motion was seconded by Councilman Aaron Lawler and unanimously approved to forward to the full Council for approval.

6) OHSEP Director Rick Webre presented the Final Update on August 2016 Flood Recovery to the Committee.

7) Fire Chief James LeBlanc requested the Approval of Certificate of Substantial Completion - Guitreau General Contractor - St. Amant Sub Station #62 driveway replacement. A motion was made by Councilman Randy Clouatre, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

8) Chief Financial Officer Gwen LeBlanc requested the Renewal of Fiscal Agency Agreement between Ascension Parish Government and Hancock Whitney for Year 2019. The agreement shall cover all funds and bank accounts administered by the Parish of Ascension. A motion was made by Councilwoman Teri Casso, seconded by Councilman Randy Clouatre and unanimously approved to forward to the full Council for approval.

9) Master Contract for Professional Services – MB Design Consultants for the design of the new wellness center for the Council on Aging. Total Amount - \$49,990.00

This item was removed from the agenda.

10) Chief Administrative Officer Ken Dawson requested the Renewal of the Contract with Dr. Robert Barnes with Ascension Counseling Center to provide psychiatric and mental health services to mental health and substance abuse patients who are Ascension Parish residents. Total compensation shall not exceed \$213,200.00. A motion was made by Councilman Oliver Joseph, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

11) Chief Administrative Officer Ken Dawson requested the approval of Amendment #2 to Professional Services Contract with BFI Waste Services, LLC d/b/a Republic Services of Baton Rouge for dumpster rentals at various locations around the Parish to extend the current contract to April 30, 2019 for an additional amount of \$41,000.00. A motion was made by Councilman Randy Clouatre, seconded by Councilman Todd Lambert and unanimously approved to forward to the full Council for approval.

12) Sandra Perera, Paralegal presented the Monthly Contracts Report and announced that contracts listed were entered into in the month of January 2019.

FINANCE REPORTS

13) Assistant Treasurer Dawn Caballero requested the approval of Budget Amendment No. 2 – Approval to Introduce Ordinance to Amend 2019 Budget. A motion was made by Councilman Todd Lambert, seconded by Councilman Travis Turner, and unanimously approved to forward to the full Council for approval. After discussion, Councilman Lambert rescinded his motion. Councilman Travis Turner then made a motion to forward to the full Council that was seconded by Councilman Oliver Joseph. The motion was not unanimously approved so a roll call vote was conducted with the results being as follows:

Yeas: Oliver Joseph, Bill Dawson, Travis Turner, Dempsey Lambert,

Teri Casso, Randy Cloutre, Aaron Lawler, John Cagnolatti

Nays: Daniel Satterlee, Todd Lambert, Benny Johnson

Absent: None

Not Voting: None

The motion PASSED.

14) CFO/Treasurer Gwen LeBlanc presented the Sales and Use Tax Report to the Committee.

15) Assistant Treasurer Amanda Berot presented the Revenue and Expenditure Report to the Committee.

16) Assistant Purchasing Director Darilyn Berthelot reported that the Purchasing Department accepted bids and is requesting approval To accept the lowest responsive bid as follows and authorization for the Parish President to enter into the contracts:

a. Type HP – High Performance Cold Mix

Four (4) bids were received from Barriere Construction, Material Resources, Inc., Coastal Bridge Company, LLC and RJ Daigle & Sons Contractors, Inc. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Coastal Bridge Company, LLC. A motion was made by Councilman Daniel Satterlee, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

b. Supply and Delivery of Liquid CL2 (for water treatment)

Two (2) bids were received from Brenntag Southwest, Inc. and DPC Enterprises. The Purchasing Department and the Public Utilities Department, after review recommends accepting the lowest responsive bid submitted by DPC Enterprises in the amount of \$1,030.00 per container. A motion was made by Councilman Dempsey Lambert, seconded by Councilwoman Teri Casso and unanimously approved to forward to the full Council for approval.

c. Waterman C-20 Canal Gate Valve

Two (2) bids were received from Quality Sitework Materials and Core & Main. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Quality Sitework Materials. A motion was made by Councilman Todd Lambert, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

d. CRS-2 Asphalt Emulsion

One (1) bid was received from Asphalt Products Unlimited, Inc. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid from Asphalt Products Unlimited, Inc. in the amount of \$4.05 per gallon (picked up by Parish). A motion was made by Councilman Todd Lambert, seconded by Councilwoman Teri Casso and unanimously approved to forward to the full Council for approval.

17) Executive Session – Parish of Ascension vs. Taleta Wesley, Suit #123788 “C”

A motion to enter into Executive Session was made by Councilwoman Teri Casso and seconded by Councilman John Cagnolatti. A roll call vote was conducted with the results being as follows:

Yeas: Oliver Joseph, Bill Dawson, Travis Turner, Daniel Satterlee,

Dempsey Lambert, Teri Casso, Todd Lambert, Randy Clouatre,

Aaron Lawler, John Cagnolatti, Benny Johnson

Nays: None

Absent: None

Not Voting: None

A motion to reconvene was made by Councilman John Cagnolatti, seconded by Councilwoman Teri Casso and unanimously approved.

18) Chief Administrative Officer Ken Dawson requested the approval of Amendment No. 1 to Legal Services Contract with Roedel Parsons Koch Blanche Balhoff & McCollister to include “Employment Law Services” in the scope of services. Compensation will be increased by \$100,000.00 for a total Contract not to exceed amount of \$200,000.00. A motion was made by Councilman Benny Johnson, seconded by Councilman Randy Clouatre and unanimously approved to forward to the full Council for approval.

19) Adjourn

The meeting was adjourned at 7:00 PM on a motion by Councilman John Cagnolatti, seconded by Councilman Dempsey Lambert and unanimous approval.