

FINANCE COMMITTEE MEETING

ASCENSION PARISH COUNCIL

March 12, 2019

6:00 PM

ASCENSION PARISH COURTHOUSE

COURTHOUSE ANNEX - COUNCIL MEETING ROOM

828 S. Irma Blvd., 2nd Floor

GONZALES, LOUISIANA 70737

MINUTES

1) Call to Order / Invocation and Pledge – The meeting was called to order by Chairman Bill Dawson. Councilman Randy Clouatre led the Committee in the invocation and pledge.

2) Roll Call – All members were present with the exception of: Councilman Travis Turner and Councilman Benny Johnson.

3) Chair's Additions – There were no additions to the agenda.

4) Public Comment – Chairman Dawson announced that anyone wishing to speak should sign in now.

GENERAL BUSINESS

5) Kate MacArthur, President/CEO of Ascension Economic Development gave a Quarterly Report to the Committee.

6) Kate MacArthur, President/CEO of Ascension Economic Development introduced Project Dare, BASF, for participation in the ITEP (Industrial Tax Exemption Program) under the 2019 rules. Chris Witte, General Manager and Senior Vice President of BASF also spoke to the Committee on this item. A motion was made by Councilman Randy Cloutre, seconded by Councilman Todd Lambert and unanimously approved to forward to the full Council for approval.

7) Chief Administrative Officer Ken Dawson requested the Renewal of the Sponsorship Agreement with Coca-Cola Bottling Company United – Gulf Coast, LLC for Lamar Dixon Expo Center. A motion was made by Councilman Aaron Lawler, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

8) Health Unit Director Christy Burnett requested the Renewal of the Contract with Dr. Lisa Bailey, DDS for dental services to Ascension Parish Jail Inmates. A motion was made by Councilman Dempsey Lambert, seconded by Councilwoman Teri Casso and unanimously approved to forward to the full Council for approval.

9) Health Unit Director Christy Burnett requested the Renewal of the Contract for Medical Services between Ty Gautreau, FNP-BC and Ascension Parish Government to provide medical services to inmates at the Ascension Parish Jail. Total amount of Contract is \$49,500.00. A motion was made by Councilman Randy Cloutre, seconded by Councilwoman Teri Casso and unanimously approved to forward to the full Council for approval.

10) Health Unit Director Christy Burnett requested the approval of the Memorandum of Understanding between Ascension Parish Government and Capitol City Family Health Center, Inc. dba CareSouth Medical and Dental for the implementation of routine gynecological and obstetrical services for the female inmates detained at the Ascension Parish Jail. A motion was made by Councilman John Cagnolatti, seconded by Councilman Daniel Satterlee and unanimously approved to forward to the full Council for approval.

11) Chief Administrative Officer Ken Dawson requested the Renewal of the Professional Services Agreement between Henderson Auctions and Ascension Parish Government to provide personnel, equipment, facilities and services necessary to provide for the disposal of property declared surplus by the Parish Board Governing Authority. A motion was made by Councilman Todd Lambert, seconded by Councilman Oliver Joseph and unanimously approved to forward to the full Council for approval.

12) Chief Administrative Officer Ken Dawson requested the Approval of Change Order No. 1 to the Contract for re-roofing of Human Resources Building, Armory and East Bank Courthouses – Expert Maintenance Service, LLC – to increase the days for substantial completion from 60 days to 120 days. A motion was made by Councilman Todd Lambert, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

13) Chief Administrative Officer Ken Dawson requested the Approval of the Substantial Completion for Project: Re-Roofing of Human Resources Building, Armory and East Bank Courthouse – Expert

Maintenance Service, LLC. A motion was made by Councilman Oliver Joseph, seconded by Councilman Aaron Lawler and unanimously approved to forward to the full Council for approval.

14) Purchasing Director Joan Shivers requested the Approval of the Contract Request with General Informatics, Inc. for Hosting of Server – Fire District No. 3 in the amount of \$30,000.00. A motion was made by Councilman Todd Lambert, seconded by Councilwoman Teri Casso and unanimously approved to forward to the full Council for approval.

15) Sandra Perera, Paralegal presented the Monthly Contract Report to the Committee.

## FINANCE REPORTS

16) Treasurer/Chief Financial Officer Gwen LeBlanc requested the approval to introduce the Ordinance for Adoption of the 2019 Millage. A motion was made by Councilman Randy Clouatre, seconded by Councilwoman Teri Casso, and unanimously approved to introduce the Ordinance at a meeting of the full Council to be determined.

17) CFO/Treasurer Gwen LeBlanc presented the Sales and Use Tax Report to the Committee.

18) Assistant Treasurer Amanda Berot presented the Revenue and Expenditure Report to the Committee.

19) Purchasing Joan Shivers reported that the Purchasing Department accepted bids and is requesting approval To accept the lowest responsive bid as follows and authorization for the Parish President to enter into the contracts:

### a. Janile Street Driveway Project

Four (4) bids were received from SKR Construction, Terry Honore Construction, L&O Construction Co. and Genesis 360, LLC. The Purchasing Department and the Public Works Department, after review recommends accepting the second lowest responsive bid submitted by Genesis 360, LLC in the amount of \$32,650.00. A motion was made by Councilman Todd Lambert, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

### b. Hot Mix Asphalt Truck “Complete”

Two (2) bids were received from Covington Sales & Service and Kenworth of Louisiana. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Covington Sales & Service in the amount of \$217,236.00. A motion was made by Councilman Dempsey Lambert, seconded by Councilman Todd Lambert and unanimously approved to forward to the full Council for approval.

c. 6-Yard Dump Trucks (Approximately 2 Units)

One (1) bid was received from Timmons Truck Center. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Timmons Truck Center in the amount of \$175,284.00. A motion was made by Councilman Oliver Joseph, seconded by Councilman Randy Clouatre and unanimously approved to forward to the full Council for approval.

20) Adjourn

The meeting was adjourned at 6:54 PM on a motion by Councilman John Cagnolatti, seconded by Councilman Todd Lambert and unanimous approval.

Ashley Barnes

Finance Committee Secretary