

FINANCE COMMITTEE MEETING

ASCENSION PARISH COUNCIL

May 7, 2019

6:00 PM

ASCENSION PARISH COURTHOUSE

COURTHOUSE ANNEX - COUNCIL MEETING ROOM

828 S. Irma Blvd., 2nd Floor

GONZALES, LOUISIANA 70737

MINUTES

1) Call to Order/Invocation and Pledge - The meeting was called to order by Chairman Bill Dawson. Chief Administrative Officer Ken Dawson led the Committee in the invocation and pledge.

2) Roll Call - All members were present with the exception of: Councilman Travis Turner, Councilman Randy Clouatre, Councilman Oliver Joseph and Councilman Aaron Lawler. Councilman Joseph arrived during the presentation of Item #7 at 6:13 PM and Councilman Lawler also arrived during the presentation of Item #7 at 6:24 PM.

3) Chair's Additions – There were no additions to the agenda.

4) Public Comment - Chairman Dawson announced that anyone wishing to speak should sign in now.

GENERAL BUSINESS

5) Kate MacArthur, President/CEO of Ascension Economic Development introduced Veolia for participation in the ITEP (Industrial Tax Exemption Program) under the 2018 rules. A motion was made by Councilman Todd Lambert, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

6) Kate MacArthur, President/CEO of Ascension Economic Development gave a Quarterly Report to the Committee.

7) Brandon O'Deay, Technology Manager gave a Status Update on the ERP/Munis Software Project to the Committee.

8) Ken Dawson, Chief Administrative Officer gave a Work Orders and Building Permits Report to the Committee.

9) Ron Savoy, Deputy Director of Operations requested the Approval of Maintenance Agreement including mowing and litter pickup between the State of Louisiana, Department of Transportation and Development and the Parish of Ascension for 2019-2020. A motion was made by Councilman Todd Lambert, seconded by Councilman Dempsey Lambert and unanimously approved to forward to the full Council for approval.

10) Dean Thomason, Project Manager requested the approval of Change Order No. 2 to Master Contract for Public Works/Construction between HCM Buildings and Ascension Parish Government for the Hillaryville Park Improvements with an increase of \$2,700.00 and additional 22 days for substantial completion. A motion was made by Councilman Todd Lambert, seconded by Councilman Daniel Satterlee and unanimously approved to forward to the full Council for approval.

11) Ken Dawson, Chief Administrative Officer requested the approval of Amendment No. 3 to Professional Services Contract between BFI Waste Services, LLC d/b/a Republic Services of Baton Rouge and Parish of Ascension to extend the contract term through May 31, 2019 with an additional amount of \$49,000.00. A motion was made by Councilman Oliver Joseph, seconded by Councilman Benny Johnson and unanimously approved to forward to the full Council for approval.

12) Steven Hardy, Facility Maintenance Supervisor requested the approval of Amendment #1 to the Professional Services Contract between Arcco Company Services and Ascension Parish Government to add a fixed generator, located at Station 34, FD#3, 18345 Bluff Rd., Prairieville to the existing equipment list for major and minor inspection and load testing. A motion was made by Councilman Benny Johnson, seconded by Councilman Daniel Satterlee and unanimously approved to forward to the full Council for approval.

13) Sandra Perera, Paralegal presented the Monthly Contract Report to the Committee.

FINANCE REPORTS

14) Dawn Caballero, Assistant Treasurer requested the approval of Budget Amendment No. 4 - Approval to Introduce Ordinance to Amend 2019 Budget. A motion was made by Councilman Oliver Joseph, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

15) Gwen LeBlanc, CFO/Treasurer presented the Sales and Use Tax Report to the Committee.

16) Amanda Berot, Assistant Treasurer presented the Revenue and Expenditure Report to the Committee.

17) Joan Shivers, Purchasing Director reported that the Purchasing Department accepted bids and is requesting approval To accept the lowest responsive bid as follows:

a. 30 lb RipRap Per Ton

Three (3) bids were received from Bear Industries, Inc., Trucking Innovations and PMC (Ponchartrain Materials Corp, LLC). The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Bear Industries, Inc. in the amount of \$51.50 per ton delivered. A motion was made by Councilman Todd Lambert, seconded by Councilman Dempsey Lambert and unanimously approved to forward to the full Council for approval.

b. Hurst Edraulic Combination Rescue Tools and Accessories

One (1) bid was received from Municipal Emergency Services, Inc. (MES, Inc.) The Purchasing Department and Fire Protection District No. 3, after review recommends accepting the lowest responsive bid submitted by MES, Inc. in the amount of \$42,365.87 Total. A motion was made by Councilman Benny Johnson, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

c. 2019 Marsh Master MM-2CE-LX Amphibious Track

One (1) bid was received from Wilco Manufacturing, LLC. The Purchasing Department and the East Ascension Drainage Department, after review recommends accepting the lowest responsive bid submitted by Wilco Manufacturing, LLC in the amount of \$151,500.00. A motion was made by Councilman Todd Lambert, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

d. Oak Grove Treatment Plant Blower System (Quote Request)

Three (3) quotes were received from Mitchell Contracting, Inc., Ascension Wastewater Treatment and National Construction Management Consultants, LLC. The Purchasing Department and the Public

Utilities Department, after review recommends accepting the lowest responsive quote submitted by Ascension Wastewater Treatment in the amount of \$55,000.00. A motion was made by Councilman Benny Johnson, seconded by Councilman Todd Lambert and unanimously approved to forward to the full Council for approval.

e. 2019 Mowermax 30' Boom Mower with Tier IV Engine (Approximately 2 Units)

Two (2) bids were received from Covington Sales & Service, Inc. and Sunshine Quality Solutions. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Covington Sales & Service, Inc. in the amount of \$198,900.00 each. A motion was made by Councilman Dempsey Lambert, seconded by Councilman Oliver Joseph and unanimously approved to forward to the full Council for approval.

f. St. Amant Recreation Center Phase I Demolition and Asbestos Abatement Project No. PM-18-11-002

Six (6) bids were received from Insulation Technologies, Inc., Gulf Services Contracting, Inc., Veterans Construction, LLC, LLJ Environmental Construction, LLC, Zimmer-Eschette Service II, Inc. and 1 Priority Environmental Services, LLC. The Purchasing Department and Recreation Department, after review recommends accepting the lowest responsive bid submitted by LLJ Environmental Construction, LLC in the amount of \$53,047.00. A motion was made by Councilman Oliver Joseph, seconded by Councilman Todd Lambert and unanimously approved to forward to the full Council for approval.

g. Contract Request for AE Services, DPWE Garage Addition and Tire Shop Renovation – Project No. PM-19-02-005

One (1) proposal was received from MB Design Consultants, LLC. The Ascension Parish Project Management Staff, after review recommends accepting the proposal submitted by MB Design Consultants, LLC in the amount of \$38,375.00. A motion was made by Councilman Dempsey Lambert, seconded by Councilman Todd Lambert and unanimously approved to forward to the full Council for approval.

18) Executive Session - Opioid Lawsuit Status Update

A motion to enter into Executive Session was made by Councilman John Cagnolatti and seconded by Councilman Benny Johnson. A roll call vote was conducted with the results being as follows:

Yeas: Oliver Joseph, Bill Dawson, Daniel Satterlee,
Dempsey Lambert, Teri Casso, Todd Lambert,
Aaron Lawler, John Cagnolatti, Benny Johnson

Nays: None

Absent: Travis Turner, Randy Clouatre

Not Voting: None

A motion to reconvene was made by Councilman Todd Lambert, seconded by Councilman John Cagnolatti and unanimously approved.

19) Adjourn

The meeting was adjourned at 7:46 PM on a motion by Councilman John Cagnolatti, seconded by Councilman Todd Lambert and unanimous approval.

Ashley Barnes

Finance Committee Secretary