

FINANCE COMMITTEE MEETING

ASCENSION PARISH COUNCIL

July 9, 2019

6:00 PM

ASCENSION PARISH COURTHOUSE

COURTHOUSE ANNEX - COUNCIL MEETING ROOM

828 S. Irma Blvd., 2nd Floor

GONZALES, LOUISIANA 70737

MINUTES

1) Call to Order/Invocation and Pledge - The meeting was called to order by Chairman Bill Dawson. Chief Administrative Officer Ken Dawson led the Committee in the invocation and pledge.

2) Roll Call - All members were present with the exception of Councilman Travis Turner and Councilman Dempsey Lambert.

3) Chair's Additions – There were no additions to the agenda.

4) Public Comment - Chairman Dawson announced that anyone wishing to speak should sign in now.

GENERAL BUSINESS

5) Mike Hebert, Chief Building Official presented the Work Orders and Building Permits Report to the Committee.

6) Kyle Rogers, Lamar Dixon General Manager presented the Lamar Dixon Report to the Committee.

7) Joan Shivers, Purchasing Director requested the approval of the Renewal of the Cooperative Endeavor Agreement between the Board of Supervisors of Louisiana State University and A&M College represented by the LSU Agricultural Center and the Ascension Parish Government for 4-H Youth

Development Programs in an amount not to exceed \$50,000 per year. A motion was made by Councilman Randy Cloutre, seconded by Councilman Daniel Satterlee and unanimously approved to forward to the full Council for approval. The motion was amended to clarify that the employee position referenced in the agreement is the position of County Agent by Councilman Randy Cloutre, seconded by Councilman Aaron Lawler and unanimously approved to forward to the full Council for approval.

8) Ken Dawson, Chief Administrative Officer and William Daniel, Infrastructure Division Director requested the approval of Amendment No. 2 to the Legal Services Contract with Roedel Parsons Koch Blache Balhoff & McCollister to amend the scope of services to include ACUD#1, ACUD#2, Parish Utilities of Ascension, West Ascension Drainage, Personnel Matters and General Legal Services for an additional amount of \$85,000.00, for a total contract not to exceed amount of \$285,000.00. The additional amount requested with this amendment was originally \$260,000.00, for a total contract not to exceed amount of \$460,000.00 but William Daniel requested that this amount be reduced. A public comment request form was submitted by Jeff Pettit who spoke against this item. A motion was made by Councilman Randy Cloutre, seconded by Councilman Benny Johnson but was not unanimously approved so a roll call vote was conducted with the results being as follows:

Yeas: Oliver Joseph, Bill Dawson, Teri Casso, Todd Lambert, Randy Cloutre, Aaron Lawler, John Cagnolatti and Benny Johnson

Nays: Daniel Satterlee

Absent: Travis Turner, Dempsey Lambert

Not Voting: None

9) Ken Dawson, Chief Administrative Officer presented the Monthly Contract Report to the Committee.

FINANCE REPORTS

10) Dawn Caballero, Assistant Treasurer presented the Revenue and Expenditure Report to the Committee.

11) Joan Shivers, Purchasing Director reported that the Purchasing Department accepted bids and is requesting approval To accept the lowest responsive bid as follows:

a. Re-Roofing of Ascension Parish Jail, Project No. PM-19-02-002

Three (3) bids were received from Expert Maintenance & Construction Services, Progressive Roofing and Brazos Industries, LLC. The Ascension Parish Jail and the Ascension Parish Project Manager, Dean Thomason, after review recommends accepting the lowest responsive bid submitted by Progressive Roofing in the amount of \$148,200.00. A motion was made by Councilman Todd Lambert, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

b. 3M Street/Road Name Signs

One (1) bid was received from Traffic Control Products of LA. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Traffic Control Products of LA. A motion was made by Councilman Todd Lambert, seconded by Councilman Benny Johnson and unanimously approved to forward to the full Council for approval.

c. Blinker Sign – Flashing LED Stop Signs

Four (4) bids were received from Lightle Enterprises of Ohio, LLC, Temple, Inc., K&K Systems, Inc. and Traffic and Parking Control Co., Inc. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by K&K Systems, Inc. A motion was made by Councilman Benny Johnson, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

d. Modeste Fire Station (Fire District #2) – Project No. PM-18-07-003

Four (4) bids were received from Capitol Construction, HCM Buildings, LA Contracting Enterprise, LLC and J. Reed Constructors, LLC. Fire District No. 2 along with their Fire Board, after review recommends accepting the lowest responsive bid submitted by HCM Buildings in the amount of \$334,700.00. A motion was made by Councilman Oliver Joseph, seconded by Councilman Benny Johnson and unanimously approved to forward to the full Council for approval.

e. Industrial Uniforms for Employees and Flat Supplies (Parish Wide) (RFP)

Two (2) proposals were received from Cintas and Unifirst Corporation. The Non-Engineering Selection Committee, after review recommends accepting the highest ranked proposal submitted by Unifirst Corporation. A motion was made by Councilman Todd Lambert, seconded by Councilman Randy Cloutre and unanimously approved to forward to the full Council for approval.

f. 2019 Ford F-150 Super-Crew Pick-Up (1 Unit) – 145” Wheel Base – 5.0 L V8 – Electric 10 Speed Auto w/Tow MO

One (1) bid was received from All Star Ford. The Department of Public Works Fleet Management, after review recommends accepting the lowest responsive bid submitted by All Star Ford in the amount of \$26,714.65. A motion was made by Councilman Benny Johnson, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

5) Adjourn

The meeting was adjourned at 7:30 PM on a motion by Councilman Benny Johnson, seconded by Councilman John Cagnolatti and unanimous approval