

FINANCE COMMITTEE MEETING

ASCENSION PARISH COUNCIL

August 6, 2019

6:00 PM

ASCENSION PARISH COURTHOUSE

COURTHOUSE ANNEX - COUNCIL MEETING ROOM

828 S. Irma Blvd., 2nd Floor

GONZALES, LOUISIANA 70737

MINUTES

1) Call to Order/Invocation and Pledge - The meeting was called to order by Chairman Bill Dawson. Chief Administrative Officer Ken Dawson led the Committee in the invocation and pledge.

2) Roll Call - All members were present with the exception of Councilman Travis Turner who arrived at 6:08 PM and Councilman Oliver Joseph.

3) Chair's Additions – There was one item requested to be added to the agenda by Melissa Sullivan. A motion was made by Councilman Todd Lambert, seconded by Councilman Randy Cloutre to add the item as 5-a on the agenda. A roll call vote was conducted with the results being as follows:

Yeas: Bill Dawson, Teri Casso, Todd Lambert, Randy Cloutre, Aaron Lawler, John Cagnolatti, Benny Johnson, Daniel Satterlee, Travis Turner, Dempsey Lambert

Nays: None

Absent: Oliver Joseph

Not Voting: None

4) Public Comment - Chairman Dawson announced that anyone wishing to speak should sign in now.

GENERAL BUSINESS

5a) Melissa Sullivan requested the approval of an Amendment to the Professional Services Contract with Clean Earth of Alabama, Inc. for Ascension Parish Household Hazardous Materials Collection to add an additional \$13,000.00 to the total contract amount for a not to exceed amount of \$49,796.05. A motion was made by Councilman Todd Lambert, seconded by Councilman Randy Clouatre and unanimously approved to forward to the full Council for approval.

5b) Renewal of Agreement with Enmon Enterprises, LLC d/b/a Jani-King of Baton Rouge for janitorial services at Lamar Dixon Expo Center. A motion was made by Councilman Dempsey Lambert, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

6) Amendment to the Master Contract for Professional Services with CINTAS Corporation to extend the term of the contract through September 30, 2019. All terms of the contract remain the same. A motion was made by Councilman Daniel Satterlee, seconded by Councilman Todd Lambert and unanimously approved to forward to the full Council for approval.

7) Sandra Perera, Paralegal presented the Monthly Contract Report to the Committee.

FINANCE REPORTS

8) Amanda Berot, Assistant Treasurer presented the Revenue and Expenditure Report to the Committee.

9) Joan Shivers, Purchasing Director reported that the Purchasing Department accepted bids and is requesting approval To accept the lowest responsive bid as follows:

a. Bituminous Mixture for Hot Application (Asphalt)

Two (2) bids were received from Barber Brothers Contracting Co., LLC and Barriere Construction Co., LLC. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Barber Brothers Contracting Co., LLC in the amount of

\$55.00 per ton. A motion was made by Councilman Randy Clouatre, seconded by Councilman John Cagnolatti and unanimously approved to forward to the full Council for approval.

b. Mosquito Control Chemicals

Six (6) bids were received from Clarke Mosquito Control, Univar USA, Target Specialty, Adapco, Inc., Gaubert Oil Co. and Miguez Fuel, LLC. The Purchasing Department and the Mosquito Control Department, after review recommends accepting the lowest responsive bids submitted as follows: Adapco, Inc. for Scourge and Vectolex WDG; Clarke Mosquito Control for Duet; Univar USA for Kontrol 30-30, Masterline B-MOXX7-9, BVA-2, Aqua bac 200 (Vectolex CG) and Altosid Briquets; Gaubert Oil Co. for Clear Mineral Oil Gal Drum and Clear Mineral Oil Tote Drum. A motion was made by Councilman Dempsey Lambert, seconded by Councilman Todd Lambert and unanimously approved to forward to the full Council for approval.

c. Galvanized and Asphalt Coated Corrugated Metal Pipe

Four (4) bids were received from Kedco, LLC, Core & Main, Coburn's Supply Co. and Coastal Culvert & Supply. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Coastal Culvert & Supply. A motion was made by Councilman Todd Lambert, seconded by Councilman Randy Clouatre and unanimously approved to forward to the full Council for approval.

d. 3M Traffic Control Signs, Materials, and Supplies

Two (2) bids were received from Vulcan, Inc. d/b/a Vulcan Signs and Traffic Control Products Co. of LA, Inc. The Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Vulcan, Inc. A motion was made by Councilman Randy Clouatre, seconded by Councilman Aaron Lawler and unanimously approved to forward to the full Council for approval.

e. Corrugated Polyethylene Pipe, Sure-Lok Tees, Reducing Tees & Fittings

Five (5) bids were received from Kedco, LLC, Core & Main, Keeling, Co., Coburn's Supply Co. and Coastal Culvert & Supply. The Purchasing Department and the Department of Public Works, after review recommends accepting the lowest responsive bid submitted by Core & Main. A motion was made by Councilman John Cagnolatti, seconded by Councilman Aaron Lawler and unanimously approved to forward to the full Council for approval.

f. Ascension Parish Fire District No. 3 – Fire Station 30 – Training Room Addition

Eleven (11) bids were received from McLin Construction, LLC, LA Contracting Enterprise, LLC, Sienna Construction, LLC, J Reed Constructors, Kelly Construction Group, LLC, Lincoln Builders of Baton Rouge,

Inc., Blount General Contractors, LLC, CM Combs Construction, LLC, Miremont Schoonmaker, Capitol Construction, LLC and Percy J. Matherne Contractor, Inc. The Ascension Parish Fire District No. 3 and Domain Architecture, after review recommends accepting the lowest responsive bid submitted by McLin Construction, LLC in the amount of \$744,000.00 which is a corrected amount from what was originally put on the agenda. A motion was made, with the correction by Councilman Aaron Lawler, seconded by Councilwoman Teri Casso and unanimously approved to forward to the full Council for approval.

g. Real Estate (Cattle Lease) Bid – A Certain Tract or Parcel of Ground Leased per Acre

Three (3) bids were received from Vince Diez, Barry Smiley and DF Farms. The bid submitted by DF Farms was withdrawn from consideration. The Parish Legal Department, after review recommends accepting the highest responsive bid submitted by Vince Diez in the amount of \$22.50 per acre. A motion was made by Councilman John Cagnolatti, seconded by Councilman Aaron Lawler and unanimously approved to forward to the full Council for approval.

5) Adjourn

The meeting was adjourned at 6:37 PM on a motion by Councilman Dempsey Lambert, seconded by Councilman Aaron Lawler and unanimous approval