



# Ascension Parish

## Local Emergency Planning Committee

### AGENDA/Meeting Minutes

Ascension Parish LEPC Meeting Workshop  
Ascension Parish Sheriffs' Office Shooting Range Complex  
9134S St. Landry Rd. Gonzales, LA  
Thursday, February 22<sup>nd</sup> | 11am-1pm

- I. Welcome and Call to Order *Rick Webre 11:07 AM*
- II. Pledge & Prayer *Charles Brown*
- III. Roll Call *conducted by sign-in sheet*
  - a. Board *Mike Scott, Mark Stewart, Tracey Normand, Chris Browning*
  - b. Fixed Facility General Membership
- IV. Overview & approval of previous LEPC board meeting minutes  
*Motion 1) Tracey Normand 2) Mark Stewart*
- V. Distribution and adoption of 2018 LEPC TIER II Incident Response Protocols and Emergency Classification Levels (*Mike Scott / D. Montelius/R. Webre*)  
*Dustin Montelius & Mike Scott Reviewed audit process and Emergency classification levels*
- VI. Distribution and adoption of 2018 LEPC TIER II Site Specific Response Plans  
(*R. Webre/D. Montelius*)  
*Motion: 1) Chris Browning 2) Tracey Normand- adoption of classification levels as presented for 2018.*
- IX. Distribution and adoption of 2018 LEPC Emergency Response Audit Schedule (*M. Scott,/R. Webre/D. Montelius*)  
*Motion: 1) Mark Stewart 2) Chris Browning – Accepted audit schedule for 2018*
- VII. Distribution and adoption of 2018 Ascension Parish Emergency Planning Wall Maps (*R. Webre/D. Montelius*)  
*Motion 1) Mark Stewart 2) Chris Browning – Acceptance of wall maps 2018*
- VIII. Community Awareness Emergency Response (CAER) Committee Updates (*Chris Browning*)
  - a. *Chris discussed planning another CAER day, and thanks OHSEP for conducting the audits. Chris also explained the importance of the audit process*
- IX. Industrial Mutual Aid Group (IMAG) Subcommittee Update (*Chris Browning*)
  - a. *Chris explained the IMAG team is in the very early phases of planning a full scale exercise in 2019.*



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- X. U.S. Coast Guard Updates (*Harold Hebert*)  
*Harold gave a brief update on Coast Guard audit process, and advised of some new changed to security levels at the facility*  
*Harold Hebert discussed March 14<sup>th</sup> security workshop, and stressed the importance of both government and private sector attendance.*
- XI. Cyber Security Update (*Gabriel Tate & Dustin Glover, LA-Fusion Center*)  
*Dustin Glover spoke on cyber security in government & industry*
- XII. New Business and Reports  
*Rick spoke on OEP developing a separate LEPC for pipelines. This is intended to be done by 2019.*  
*Mark Dearman with Rubicon thanked all in attendance. Mark spoke on behalf of the plant managers*
- XIII. Next Meeting: Louisiana State Police ESU, Railway Coordination, River Coordination
- XIV. Adjournment  
*Adjourned at 12:22 P.M.*