

PARISH OF ASCENSION

ENGINEERING DEPARTMENT



Bob Horner, P.E.
Chief Engineer

Tommy Martinez
Parish President

MEMORANDUM

August 21, 2014

TO: Selection Committee

FROM: Liz C. Breaux, DPW Secretary II

RE: Meeting to evaluate RFQ respondents for Levee Certification
Project No. ENG-14-039 - Six (6) submittals

Wednesday, September 17, 2014
9:00am
DPW Auditorium
42077 Churchpoint Road
Gonzales, La. 70737

Gentlemen:

In preparation for the **9:00 am, Wednesday, September 17, 2014** meeting to evaluate the respondents to the above listed RFQ, I have attached a grade sheet for each of the **six (6)** proposals to be used for scoring.

Upon completion of your review of the proposals, please fill out your grade sheet supplied with each packet to be scored. I have noticed at past meetings that the six (6) consultants score sheets are put in alphabetical order while scores are being announced for recording. You may want to follow this procedure while scoring.

Should you have any questions or concerns, feel free to call our offices.

Thank you for your participation and interest in this project.

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