



# Parish of Ascension

**Clint Cointment**  
ASCENSION PARISH PRESIDENT

[www.ascensionparish.net](http://www.ascensionparish.net)

**Jim Buras**  
PURCHASING DIRECTOR

**Division 0 – Article 1**  
**ADVERTISEMENT**  
**OR INVITATION TO**  
**BIDDERS**

Sealed bids will be received by Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana 70737 until **June 1, 2023 @ 3:00 p.m.** and then at said office publicly opened and read aloud for construction of the project described as follows:

**BONADONA/CATALDO DRAINAGE**  
**PROJECT NO. PM-19-12-002**  
**Parish of Ascension**

**STATEMENT OF WORK:**

**This project consists of drainage ditch cleaning and shaping, drainage excavation, clearing and grubbing, removal and replacement of drainage pipes and structures and other items as required by the plans, contract documents and technical specifications.**

All Bids must be in accordance with the Contract Documents on file at the **Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana 70737.**

Copies of Specifications, Bid Documents, Contract Documents and Construction Drawings for use in preparing Bids may be obtained from **MB Design Consultants, LLC, 8841 Bluebonnet Blvd., Suite A, Baton Rouge, LA 70810, (678) 557-9069** upon deposit of **One Hundred Dollars (\$100.00)** per set made payable to MB Design Consultants, LLC. Documents can be mailed to bidders with a provided shipping account number. The deposit on the first set of documents furnished to bonafide prime bidders will be fully refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, the deposit less actual cost of reproduction will be refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids.

Bid documents may also be obtained from **[www.centralauctionhouse.com](http://www.centralauctionhouse.com)**. Electronic bids and electronic bid bonds are accepted at **[www.centralauctionhouse.com](http://www.centralauctionhouse.com)** prior to the electronic bidding deadline. No bids are accepted after the Bid Date and Time provided above.

Where bids are to be received on forms furnished by the awarding authority, no contract documents shall be issued to anyone except a Licensed Contractor or his authorized Representatives. **In no event shall any documents for bidding be issued later than seventy-two (72) hours prior to the hour and date set for receiving bids.**

Contractors desiring to bid shall submit to the Project Manager, with their request for Contract Documents, contract documents deposit and evidence that they hold State License of proper classification and in full force and effect.

Bid security in the amount of five percent (5%) of the Total Bid must accompany each Bid and shall be made payable to the Owner.

No bidder may withdraw his bid within forty-five (45) days after the actual date of opening thereof.

**All questions regarding this project and the bid package shall be submitted to the Purchasing Department via [purchasing@apgov.us](mailto:purchasing@apgov.us) by 4:00 pm by May 16, 2023.**

**A mandatory pre-bid meeting will be held on, May 10, 2023 at 10:00 a.m. the Ascension Parish Courthouse, 300 Houmas Street, Donaldsonville, Louisiana 70346. Only those in attendance at the pre – bid meeting will be considered responsive bidders. The pre-bid meeting may include a non-mandatory visit to the project site.**

Bidders shall attach a certified check, cashier's check, or bid bond for not more than five percent of the contract price of work to be done, as an evidence of good faith of the bidder.

To address the above requirement for electronic bids Ascension Parish Government will allow electronic bids submitted via the parish approved on-line bid site to be submitted as follows:

- A. A copy of the bid bond **must** be attached to bid document submitted electronically
- B. The original bid bond document must be received in our office no later than 48 hours after bid opening date and time (**Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana 70737**).
- C. The bid-bond envelope must be clearly labeled as a "Bid Bond" with the project name, vendor's name as it appears on the bid documents and address.

For bids not delivered electronically, each bid must be submitted in a sealed envelope bearing on the outside the name of the bidder, his/her address, contractor's state license number and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the **Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana**, mailed certified mail and must be received no later than the bid opening.

The Ascension Parish shall not be responsible if the bidder cannot complete and submit a bid due to failure or incomplete delivery of the files submitted electronically.

The Parish of Ascension reserves the right to disqualify any Bid, if it is determined that the submitting business entity is not in good standing with the Louisiana Secretary of State or is not authorized to do business in the State of Louisiana.

Ascension Parish Government reserves the right to reject any and all bids for just cause.

Attention of Bidders is called particularly to the requirements for conditions of employment to be observed and minimum wage rates to be paid under the Contract (Davis-Bacon Act), Section 3 (Low Income Resident Participation) of the Housing and Urban Development Act of 1968, Section 109 (Non-Discrimination) of the Housing and Community Development Act of 1974, Section 503 (Non-Discrimination Against Employees with Disabilities) and Section 504 (Non-Discrimination Against Individuals with Disabilities) of the Rehabilitation Act of 1973, Segregated Facilities, Executive Order 11246, and all applicable laws and regulations of the Federal government and State of Louisiana and bonding and insurance requirements.

Minority owned firms, small businesses, and/or Section 3 businesses are encouraged to participate.

The Ascension Parish Government is an equal opportunity employer.

Any person with disabilities required special accommodations must contact the Ascension Parish Government no later than seven (7) days prior to bid opening.

Successful bidder must have an active Unique Entity ID (UEI), as verified on [www.sam.gov](http://www.sam.gov), prior to award of contract.

Clint Cointment, Parish President

CHIEF - Please publish 5/4/23, 5/11/23, & 5/18/23

ADVOCATE - Please publish 5/4/23, 5/11/23, & 5/18/23

WEEKLY- Please publish 5/4/23, 5/11/23, & 5/18/23

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