



# Parish of Ascension

**CLINT COINTMENT**  
ASCENSION PARISH PRESIDENT

**JIM BURAS**  
PURCHASING DIRECTOR

***REQUEST FOR PROPOSAL***  
***Addendum # 1***  
***Friday, October 13, 2023***

The Parish of Ascension hereby issues a Request for Proposal (RFP) for Emergency Debris Removal and related Services. Request for proposals will be received by Ascension Parish Purchasing Department, 615 East Worthey Road, Gonzales, Louisiana 70737 (P.O. Box 2392, Gonzales, Louisiana 70707) **until NOVEMBER 02, 2023 at 03:00 p.m. (CST)** for the following:

**Reference: 2 CFR 200.317:**

Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments Procurement.

**Debris Removal and Related Services  
For Natural Disaster(s)  
Ascension Parish, Gonzales, Louisiana**

**Ascension parish Government is issuing the following **addendum #1** of:  
**QUESTIONS AND RESPONSES****

1. What was the last event that impacted the Parish which required activation and performance by the Parish's disaster debris management contractor?  
**Hurricane Ida was the last event that required activation of debris contracts.**
2. How many cubic yards of debris was collected in that event?  
**Estimated 450,000 cubic yards of debris was collected in that event.**
3. Does the Parish own any self-loading grapple trucks, and if so, how many?  
**Yes, Ascension Parish Government owns two (2) grapple trucks.**
4. Please confirm if the scope of work for white good removal includes the removal and disposal of any putrescent food from refrigerators or freezers  
**Ascension Parish Government may or may not request these debris services. This request is considered incident dependent.**
5. The scope of work on page 4 indicates the legal disposal of vehicles and vessels as work to be performed under first pass. Disposal of vehicles and vessels is not typically done under first pass. Can the Parish confirm that this is correct? In addition, the pricing sheet does not include a line item for the disposal of vehicles and vessels. Can the Respondents add a line item stating? The collection and hauling of vehicles and vessels to an aggregation yard, where the owner can be identified?  
**The parish will identify and determine on an individual basis of any vehicles that need to be removed in accordance to local law.**
6. Does the Parish have Memorandums of Understanding (MOU) or Mutual Aid agreements in place with other incorporated municipalities within the Parish that would allow the use of this contract to be utilized by those entities to perform disaster debris management services, and if so, which ones?  
**Ascension Parish Government does not have an agreement with other municipalities because they fold into the contract. The City of Donaldsonville is the only municipality that is covered in the contract of debris services.**
7. Does the Parish intend to allow all or some of the incorporated municipalities within the county to utilize this contract, and if so, which ones?  
**The City of Donaldsonville is the only municipality that is covered in the contract. Other municipalities have their own independent contract for these services.**
8. Will this contract be used to perform services on any state roads within the Parish in lieu of the DOTD performing those services?  
**In past incidents Ascension Parish Government has assisted with state roads. The request would be incident dependent.**
9. If the answer to the previous question is yes, does the Parish have a pre-existing Memorandum of Understanding (MOU) or Mutual Aid agreement with the DOTD that authorizes the County to perform debris removal services on state roads?

**Again, this request would be incident dependent.**

10. The Table of Contents lists Form APG-1001 as Attachment D, but it is actually identified in the Solicitation Document as Attachment E. Can the Parish confirm that this form is Attachment E and that the solicitation document does not contain an Attachment D?

**Per our Purchasing Department, this item has been corrected per Addendum #2.**

11. Are respondents permitted to take the questions from Form APG-1001 and transfer them to their proposal template and add headers and footers?

**Ascension Parish Government will accept the information in summary but the form will also need to be filled out.**

12. Can you please provide the bid tabulations from the previous bidding cycle?

**It has been a few years since the last pre-positioned contract was awarded.**

**Due to the age of the contract and corresponding CPI increase since that last bid APG believes this information to be minimal value to the present opportunity.**

13. Can the parish confirm that landfill/tipping fees for all debris types will be treated as a pass-through expense?

**Tipping fee cost shall be reimbursed at cost, no mark-ups will be allowed.**

14. Will annual contract price increases based on Consumer Price Index (CPI) be allowed?

**No, annual contract price increases based on CPI will not be allowed.**

15. Will the payment for hazardous trees and limbs be for the cut only and placement of debris safely onto the ROW for collection?

**Please refer back to section 2.0 services to be provided by the contractor for tree and branch removal. See below.**

- **The Contractor shall remove dangerous trees when it poses an immediate threat to life, health and safety, is located on public property, is the legal responsibility of the Parish, and meets one or more of the following conditions:**
  - **Has a diameter breast height of six inches or greater.**
  - **Trees leaning at an angle of 30 degrees or greater and limbs hanging It has more than 50 percent of the crown damaged or destroyed.**
  - **It has a split trunk or broken branches that expose the heartwood.**
  - **It has fallen or been uprooted within a public-use area.**
  - **It is leaning at an angle greater than 30 degrees.**
  
- **The Contractor shall remove dangerous hanging limbs when it poses an immediate threat to life, health and safety, is located on public property, is the legal responsibility of the Parish, and meets one or more of the following conditions:**
  - **Located on improved public property.**
  - **Greater than two inches in diameter at the point of breakage.**
  - **Still hanging in a tree and threatening public-use areas, e.g. trails, sidewalks.**

16. Will the payment for Hazardous Stumps include hauling?

**The cost for stump removal includes removal of the stump from the right a way and hauling to the TDRS where it will be reduced and hauled out as mulch.**

17. **Page 10, Section 5.0 PROPOSAL SUBMISSION FORMAT** states "Responses should follow the format and order of presentation described below."

a. Project Title and Specialized Knowledge are the two things listed under this section.

i. Please confirm if this is how we are to format our proposal.

**ii. Yes, this is how you are to format your proposal.**

b. Does this refer to the Grant Score Card on page 17?

**i. No, this does not refer to the Grant Score Card.**

c. Can we format our proposal how we like as long as it contains all required information?

**d. Yes, you may, per our Ascension Parish Office of Homeland Security & Emergency Preparedness Office.**

18. **Standard Form APG-1001** states that "All subconsultants/associates listed for this project must attach a signed Form APG-1001" but the first page states that it can only be signed by the official with the signing authority for this contract.

a. Please confirm if subcontractors are to also sign and fill out this form in its entirety to be included with the proposal.

**b. Yes, the subcontractor(s) are to fill out and sign the APG-1001 form also, per our Legal Office.**