



# PARISH OF ASCENSION

PURCHASING

## REQUEST FOR QUALIFICATIONS

Request for qualifications will be received by the Ascension Parish Government at the Ascension Parish Government Purchasing Office, 615 East Worthey St., Gonzales, LA 70737 until **July 18, 2024**, at 3:00 p.m. (CST) for the following:

### Animal Services Center

#### STATEMENT OF WORK

Ascension Parish Government (Parish) is seeking an architectural design team to design the new Ascension Parish Animal Services Center.

*The most important criteria in selecting an architecture firm to design the new Ascension Parish Animal Services Center include the following:*

- (1) **Technical Experience** – firm has a history of designing successful animal shelter facilities
- (2) **References** – firm must have references from users of successful animal shelters
- (3) **Availability** – firm must be able to start immediately
- (4) **Louisiana experience** – firm must present examples of other buildings designed in the state of Louisiana
- (5) **Strong visualization skills** – not just two-dimensional plans

All questions regarding the RFQ shall be submitted to the Purchasing Department via email at [purchasing@apgov.us](mailto:purchasing@apgov.us) by 3:00 p.m. local time (CST) on July 2, 2024. Responses will be coordinated with the Project Coordinator and posted on the [www.centralauctionhouse.com](http://www.centralauctionhouse.com) by 3:00 p.m. local time (CST) on July 9, 2024.

Firms/individuals who are interested in providing services requested under this RFQ must submit six copies of the information specified in this section. The information shall be received in hard copy (printed) version by: Ascension Parish Government, Purchasing Department, 615 East Worthy Street, Gonzales, LA 70737 on or before 3:00 p.m. Central Standard Time on the date specified in the Schedule of Events. Electronic submittals are permitted via <http://www.centralauctionhouse.com>; however (6) hard copies must still be submitted within 24 business hours of the Proposal submission deadline (i.e. the Monday following the submission deadline since Parish buildings are closed on Fridays).

The Parish reserves the right to disqualify any bid, request for quotes, response to a request for qualifications, or request for proposals if it is determined that the submitting business entity is not in good standing with the Louisiana Secretary of State or is not authorized to do business in the State of Louisiana.

Ascension Parish Government reserves the right to reject all proposals for just cause.

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