



# Parish of Ascension

[www.ascensionparish.net](http://www.ascensionparish.net)

**Clint Cointment**  
ASCENSION PARISH PRESIDENT

**Jim Buras**  
PURCHASING DIRECTOR

**Sealed bids will be received by** Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana (mailing address 615 E. Worthey, Gonzales, Louisiana 70737) on **October 11, 2022 until 10:00 AM** Local Time and then at said office publicly opened and read aloud for the following project:

**Shadows at Manchac**  
**Phase I – Sub Surface Drainage Improvements**  
**Task Order #03-EAD-2033**

STATEMENT OF WORK:

The subject project includes drainage improvements in the Shadows at Manchac subdivision. Improvements include replacement of existing drainage with upsized pipes, installation of new yard inlets, modifications to enlarge existing curb inlets, installation of additional curb inlets, replacement of curb as required, and outfall improvements.

All Bids must be in accordance with the Contract Documents on file at the Ascension Parish Purchasing Department, 615 E. Worthey Road, Gonzales, Louisiana 70737.

Copies of Specifications, Bid Documents, Contract Documents and Construction Drawings for use in preparing Bids may be obtained from Hartman Engineering, Inc., 16563 Airline Hwy., Suite A & B, Prairieville, Louisiana 70769, 225-313-4617, upon payment of Fifty Dollars (\$50.00) per set made payable to Hartman Engineering, Inc. or free if electronic copy requested and media provided. Documents can be mailed to bidders with a provided shipping account number. No refunds will be made for returned drawings.

Where bids are to be received on forms furnished by the awarding authority, no contract documents shall be issued to anyone except a Licensed Contractor or his authorized Representatives. **In no event shall any documents for bidding be issued later than seventy-two (72) hours prior to the hour and date set for receiving bids.**

Each bid must be submitted in a sealed envelope bearing on the outside the name of the bidder, his/her address, contractor's state license number and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana, mailed certified mail and must be received no later than the bid opening.

Contractors desiring to bid shall submit to the Engineer, with their request for Contract Documents, contract documents deposit and evidence that they hold State License of proper classification and in full force and effect.

Bid security in the amount of five percent (5%) of the Total Bid must accompany each Bid, and shall be made payable to the Owner.

The Owner reserves the right to waive any informalities or to reject any or all bids.

No bidder may withdraw his bid within forty-five (45) days after the actual date of opening thereof.

Mandatory Pre-Bid Conference(s) will be held for this project on Tuesday, September 20, 2022 at 10:00 am at: Department of Public Works: 42077 Churchpoint Rd, Gonzales, LA 70737.

All questions regarding this project and the bid package shall be submitted to the Purchasing Department via [purchasing@apgov.us](mailto:purchasing@apgov.us) by 5:00 PM on September 23, 2022. Responses will be coordinated with the Project Engineer and posted on the [www.centralauctionhouse.com](http://www.centralauctionhouse.com) by 2:00 PM on September 27, 2022.

In addition to paper bids, electronic bids and electronic bid bonds for the followings project will be downloaded by the Ascension Parish Purchasing Department. Electronic bids and electronic bid bonds must be submitted through [www.centralauctionhouse.com](http://www.centralauctionhouse.com) prior to the electronic bidding deadline. Beginning at 10:00 AM Local Time on Tuesday, October 11, 2022 all bids will be downloaded. No bids are accepted after 10:00 AM Local Time

RS 38:2218. Evidence of good faith; countersigning

- A. The public entity advertising for bids for work shall require the bidders to attach a certified check, cashier's check, or bid bond for not more than five percent of the contract price of work to be done, as an evidence of good faith of the bidder. The public entity advertising for bids for work may require the bidders to attach a certified check, cashier's check, or bid bond for not more than five percent of the estimated price of supplies or materials, as evidence of good faith of the bidder.

To address the above requirement for electronic bids Ascension Parish Government will allow electronic bids submitted via the parish approved on-line bid site to be submitted as follows:

- A. A copy of the bid bond must be attached to bid document submitted electronically
- B. The original bid bond document must be received in our office no later than 48 hours after bid opening date and time (Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana.)
- C. The bid-bond envelope must be clearly labeled as a "Bid Bond" with the project name, vendor's name as it appears on the bid documents and address.

All addenda, Amendments, Letters of Clarification, and Withdrawal Notices will be posted online in addition to electronic copies being distributed. Construction proposal information may be accessed via the internet at [www.centralauctionhouse.com](http://www.centralauctionhouse.com). Users must click on Login and create a New User

Registration to view and download drawings. Once logged in, users must click on Ascension Parish Government to view current advertisement listings. This listing is titled "*SHADOWS AT MANCHAC PHASE I – SUB SURFACE DRAINAGE IMPROVEMENTS, TASK ORDER #03-EAD-2033*". Registered users will have access to view Project Information, submit a question concerning the project, and view the drawings. All project specific notices are found here. It will be the responsibility of the bidder to check for updates. All submitted questions will be forwarded by email to the Project Manager and the Project Engineer for a response.

The Ascension Parish shall not be responsible if the bidder cannot complete and submit a bid due to failure or incomplete delivery of the files submitted via the internet.

Ascension Parish Government reserves the right to reject any and all bids for just cause.

*Parish President*

**MR. CLINT COINTMENT**

TO APPEAR IN THE:

CHIEF: 9/1/22, 9/8/22, & 9/15/22

WEEKLY: 9/1/22, 9/8/22, & 9/15/22