



Parish of Ascension

Clint Cointment
Parish President

Jim Buras
Purchasing Director

BID NOTICE

Sealed bids will be received by Ascension Parish Government at the Ascension Parish Government Purchasing Office, 615 E. Worthey Street, Gonzales, Louisiana 70737 (mailing address 615 E. Worthey St., Gonzales, LA 70737) until **November 22, 2022 at 10:00 a.m. local time**. The bids will be publicly opened and read aloud for the following:

Early Learning Center - Lemann Building T.I. Donaldsonville, LA

Statement of Work:

The project consists of an Early Childhood Education Center at the historic B. Lemann Building located at 318 Mississippi Street in Donaldsonville, LA 70346. Project scope includes approximately 7,485 SF tenant improvement space designed to serve infants through age 2-year-old children. Project program includes a new secure vestibule, reception, administrative area with offices and a break room, classrooms, children's restrooms, cafeteria, new mechanical, electrical and plumbing systems, and a secure outdoor play area.

All Bids must be in accordance with the Contract Documents on file at the **Ascension Parish Purchasing Department, 615 E. Worthey Road, Gonzales, Louisiana 70737**.

Copies of Specifications, Bid Documents, Contract Documents and Construction Drawings for use in preparing Bids may be obtained from www.centralauctionhouse.com.

Where bids are to be received on forms furnished by the awarding authority, no contract documents shall be issued to anyone except a Licensed Contractor or his authorized Representatives. **In no event shall any documents for bidding be issued later than seventy-two (72) hours prior to the hour and date set for receiving bids.**

Each bid must be submitted in a sealed envelope bearing on the outside the name of the bidder, his/her address, contractor's state license number and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the **Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, LA 70737** mailed certified mail and must be received no later than the bid opening.

Contractors desiring to bid shall submit to the Architect, with their request for Contract Documents, contract documents deposit and evidence that they hold State License of proper classification and in full force and effect.



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Bid security in the amount of five percent (5%) of the Total Bid must accompany each Bid, and shall be made payable to the Owner.

The Owner reserves the right to waive any informalities or to reject any or all bids.

No bidder may withdraw his bid within forty-five (45) days after the actual date of opening thereof.

Mandatory Pre-Bid Conference(s) will be held for this project on November 3, 2022 at 10:00 am at the B. Lemann Building located at: 318 Mississippi Street Donaldsonville, LA 70346.

All questions regarding this project and the bid package shall be submitted to the Purchasing Department via purchasing@apgov.us by 4:00 p.m. on November 10, 2022. Responses will be coordinated with the Project Architect and posted on the www.centralauctionhouse.com by 4:00 p.m. on November 17, 2022.

In addition to paper bids, electronic bids and electronic bid bonds for the followings project will be downloaded by the Ascension Parish Purchasing Department. Electronic bids and electronic bid bonds must be submitted through www.centralauctionhouse.com prior to the electronic bidding deadline. Beginning at **10:00 a.m.** on **November 22, 2022** all bids will be downloaded. No bids are accepted after **10:00 a.m.**

RS 38:2218. Evidence of good faith; countersigning

- A. The public entity advertising for bids for work shall require the bidders to attach a certified check, cashier's check, or bid bond for not more than five percent of the contract price of work to be done, as an evidence of good faith of the bidder. The public entity advertising for bids for work may require the bidders to attach a certified check, cashier's check, or bid bond for not more than five percent of the estimated price of supplies or materials, as evidence of good faith of the bidder.

To address the above requirement for electronic bids Ascension Parish Government will allow electronic bids submitted via the parish approved on-line bid site to be submitted as follows:

- A. A copy of the bid bond **must** be attached to bid document submitted electronically
- B. The original bid bond document must be received in our office no later than 48 hours after bid opening date and time **(Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana, 70737.**
- C. The bid-bond envelope must be clearly labeled as a "Bid Bond" with the project name, vendor's name as it appears on the bid documents and address.



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All addenda, Amendments, Letters of Clarification, and Withdrawal Notices will be posted online in addition to electronic copies being distributed. Construction proposal information may be accessed via the internet at www.centralauctionhouse.com. Users must click on Login and create a New User Registration to view and download drawings. Once logged in, users must click on Ascension Parish Government to view current advertisement listings. This listing is titled **"Early Learning Center - Lemann Building T.I. Donaldsonville, LA"**. Registered users will have access to view Project Information, submit a question concerning the project, and view the drawings. All project specific notices are found here. It will be the responsibility of the bidder to check for updates. All submitted questions will be forwarded by email to the Project Manager and the Project Engineer for a response.

The Ascension Parish shall not be responsible if the bidder cannot complete and submit a bid due to failure or incomplete delivery of the files submitted via the internet.

Ascension Parish Government reserves the right to reject any and all bids for just cause.

ASCENSION PARISH GOVERNMENT
CLINT COINTMENT, PARISH PRESIDENT

CHIEF - Please publish 10/27/22, 11/03/22, 11/10/22

WEEKLY- Please publish 10/27/22, 11/03/22, 11/10/22