



Clint Cointment
Parish President

PARISH OF ASCENSION

PURCHASING

615 E Worthey Rd.
Gonzales, LA. 70737
(225) 450-1200
www.ascensionparish.net

BID NOTICE

Sealed bids will be received by Ascension Parish Government at the Ascension Parish Government Purchasing Office, 615 E. Worthey Street, Gonzales, Louisiana 70737 (mailing address PO Box 2392, Gonzales, LA 70707- 2392) until **February 27, 2024, at 10:00 a.m.** local time. The bids will be publicly opened and read aloud for the following:

Ascension Parish Courthouse Green Infrastructure Improvements

Statement of Work:

THE PROPOSED PROJECT INCLUDES THE MODIFICATION AND EXPANSION OF PUBLIC PARKING FOR THE COURTHOUSE, AS WELL AS MODIFICATIONS TO PEDESTRIAN PATHWAYS AND A NEW FLAGPOLE PLAZA. ADDITIONALLY, LANDSCAPE PLANTINGS FOR THE SITE ARE INCLUDED IN THE SCOPE OF WORK. AN AUTOMATIC IRRIGATION SYSTEM AND A PLAZA, WITH ELECTRICAL AND SITE FURNISHINGS ARE INCLUDED AS ALTERNATES TO THE PROJECT.

All Bids must be in accordance with the Contract Documents on file at the **Ascension Parish Purchasing Department, 615. E. Worthey Road, Gonzales, LA 70737.**

Copies of Specifications, Bid Documents, Contract Documents and Construction Drawings for use in preparing Bids may be obtained from **Ascension Parish Government, Located 615. East Worthey St. 70737, Gonzales LA.** Documents can be mailed to bidders with a provided shipping account number. No refunds will be made for returned drawings.

Where bids are to be received on forms furnished by the awarding authority, no contract documents shall be issued to anyone except a Licensed Contractor or his/ her authorized Representatives. **In no event shall any document for bidding be issued later than seventy- two (72) hours prior to the hour and date set for receiving bids.**

Each bid must be submitted in a sealed envelope bearing on the outside the name of the bidder, his/her address, contractor's state license number and the name of the project for which the bid is submitted. If forward by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the **Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana 70737,** mailed certified mail and must be received no later than the bid opening.



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Bid security in the amount of five percent (5%) of the Total Bid must accompany each bid and shall be made payable to the Owner.

The Owner reserves the right to waive any informalities or to reject any or all bids.

No bidder may withdraw his/her bid within forty-five (45) days after the actual date of opening thereof.

A Mandatory Pre-Bid Conference will be held on **February 15, 2024, at the Ascension Parish Courthouse, 607 East Worthey St., Gonzales, LA 70737 at 8:00 am.**

All questions regarding this project and the bid package shall be submitted to the Purchasing Department via purchasing@apgov.us by 4:00 PM on **February 20, 2024**. Responses will be coordinated with the Project Landscape Architect and posted on the www.centrauctionhouse.com by 4:00 pm on **February, 22, 2024**.

In addition to paper bids, electronic bids and electronic bid bonds for the following project will be downloaded by the Ascension Parish Purchasing Department. Electronic bids and electronic bid bonds must be submitted through www.centrauctionhouse.com prior to the electronic bidding deadline. Beginning at **10:00 am local time on, February 27, 2024**, all bids will be downloaded. **No bids are accepted after 10:00 am local time.**

RS 38:2218. Evidence of good faith; countersigning

- A. The public entity advertising for bids for work shall require the bidders to attach a certified check, cashier's check, or bid bond for not more than five percent of the contract price of work to be done, as an evidence of good faith of the bidder. The public entity advertising for bids for work may require the bidders to attach a certified check, cashier's check, or bid bond for not more than five percent of the estimated price of supplies or materials, as evidence of good faith of the bidder.

To address the above requirement for electronic bids Ascension Parish Government will allow electronic bids submitted via the parish approved on-line bid site to be submitted as follows:

- A. A copy of the bid bond **must** be attached to the bid document submitted electronically.



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- B. The original bid bond document must be received in our office no later than 48 hours after bid opening date and time **(Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana (P.O. Box 2392, Gonzales, Louisiana 70707).**
- C. The bid-bond envelope must be clearly labeled as a "Bid Bond" with the project name, vendor's name as it appears on the bid documents and address.

All addenda, Amendments, Letters of Clarification, and Withdrawal Notices will be posted online in addition to electronic copies being distributed. Construction proposal information may be accessed via the internet at www.centrauctionhouse.com. Users must click on Login and create a New User Registration to view and download drawings. Once logged in, users must click on Ascension Parish Government to view current advertisement listings. This listing is titled "***Ascension Parish Courthouse Green Infrastructure Improvements.***" Registered users will have access to view Project Information, submit a question concerning the project, and view the drawings. All project specific notices are found here. It will be the responsibility of the bidder to check for updates. All submitted questions will be forwarded by email to the Project Manager and the Project Landscape Architect for a response.

Ascension Parish Government shall not be responsible if the bidder cannot complete and submit a bid due to failure or incomplete delivery of the files submitted via the internet.

Ascension Parish Government reserves the right to reject any and all bids for just cause.

ASCENSION PARISH
GOVERNMENT CLINT
COINTMENT, PARISH
PRESIDENT

WEEKLY- 2/1/24, 2/8/24, 2/15/24

CHIEF- 2/1/24, 2/8/24, 2/15/24