

February 23, 2024

ADDENDUM NUMBER ONE

RE: **Ascension Parish Courthouse Green Infrastructure Improvements**
607 East Worthey Street
Gonzales, Louisiana 70737

The following items shall be considered part of the Contract Documents for the above referenced project and shall take precedence over any conflicting statements contained therein. Revise all other notes, schedules, details, etc. as required.

General:

1. Mandatory Pre-Bid Meeting

A mandatory pre-bid meeting was held at the project site on February 15, 2024, at 10:00am. A copy of the pre-bid sign-in sheet and minutes of the meeting have been attached for your reference.

2. Tax Exempt Status

All bidders shall bid without the sales/use tax included for purchases of component construction materials, taxable services and leases and rentals of tangible personal property (hereinafter referred to as "materials/supplies") for which they will be willing to furnish copies of invoices to Ascension Parish Government. The successful contractors and subcontractors will be named as contractor-agents of Ascension Parish Government under Louisiana R.S. 47:301(8) © in order to allow exemption of sales and use taxes for materials/supplies needed. A copy of Louisiana Department of Revenue Form R-1020 is attached for your use.

Drawings:

3. Refer to Drawing L0.1 – Existing Conditions, Demolition, & Erosion Control Plan

Refer to the attached revised sheet L0.1 for revisions to items related to clarifying limits of demolition at flagpole plaza.

4. Refer to Drawing L1.0 – Overall Key Plan

Refer to the attached revised sheet L1.0 for revisions to correct sheet numbers for alternate no. 2 area.

5. Refer to Drawing L2.1 – Geometric Layout Plan

Refer to the attached revised sheet L2.1 for revisions to correct keynote callouts for sidewalk extensions.

6. Refer to Drawing L3.1 – Grading, Paving, & Drainage Plan

Refer to the attached revised sheet L3.1 for revisions to bid alternate designation.

7. Refer to Drawing L5.2 – Landscape Planting Plan

Refer to the attached revised sheet L5.2 for revisions to bid alternate designation.

Additional Clarification and RFI Response Items:

8. Question: Is this project tax exempt?

Yes, this project will be tax exempt. See general note #2 of this addendum for additional information.

9. Question: What is the engineers' estimate or budget for this project?

The budget for this project is \$575,000.00.

10. Question: On sheet L2.1, keynote schedule #4 calls for permeable pavers to be installed on the sidewalks. Is this correct?

Refer to the attached revised sheet L2.1 for revisions to correct keynote callouts for sidewalk extensions.

11. Question: Sheet L3.1 states "All proposed items on this sheet to be part of bid alternate #1", but on sheet L0.0 Bid Alternate #2 includes sheet L3.1. Is sheet L3.1 Alternate #1 or #2?

Refer to the attached revised sheet L3.1 for revisions to bid alternate designation.

12. Question: Sheet L1.0 under Bid Alternate #2 states Grading and Paving Plan: See Sheet L4.1 There is no sheet L4.1. Please advise.

Refer to the attached revised sheet L1.0 for revisions to correct sheet numbers for alternate no. 2 area.

13. Question: Is there a spec on the steel frame for the meter pan and panel? See sheet L4.0, power/pedestal note #1.

The steel frame shall be included in a shop dwg to the design team for review and approval. Design of rack, meter plan, and panels shall be the responsibility of the contractor prior to shop dwg submission.

14. Question: On sheet L5.2 states all work to be performed as part of alternate #1, but sheet L5.2 is listed as part of alternate #2. Is sheet L5.2 alternate #1 or #2 work?

Refer to the attached revised sheet L5.2 for revisions to bid alternate designation.

15. Question: What are the liquidate damages?

The liquidated damages for this project will be \$500.00 per day.

16. Question: There is no bid bond form in the specs. What bid bond form is required?

The bid bond is found on sheets 16 and 17 of the project manual. The bid bond is also listed within the table of contents of the project manual as an AIA Document A310 – 2010.

17. Question: We attended the pre-bid but have not received any addendums, can you E-mail me the pre-bid sign in sheet and any Addendums issued on the project?

The pre-bid sign in sheet is attached to this addendum. No additional addenda have been issued.

18. Question: Are the sleeves shown on the irrigation plans already installed?

The irrigation plans shown on the plans are located where the GC for the courthouse was required to be installed.

19. Question: What is the schedule for the project? When will the project begin?

The project is scheduled to be completed within 150 calendar days. The intent is to issue a notice to proceed for the project within 30 days of the bid opening.

20. Question: Are the existing flagpoles and lighting required to be removed.

Refer to the attached revised sheet L0.1 for revisions to items related to clarifying limits of demolition at flagpole plaza.

21. Question: What percentage of lime and to what depth is required at the parking lot expansion?

Once the demolition and excavation of parking base is completed, the construction and material testing lab will take a sample of the subgrade to determine what depth and percentage of lime stabilization is required, or if will be needed.

End of Addendum No. 1

[illegible]



Ascension Parish Courthouse Green Infrastructure Improvements

February 15, 2023 @ 10:00 am

Pre-Mandatory Pre-Bid Conference

[illegible]

February 15, 2024

**Ascension Parish Courthouse Green Infrastructure Improvements
Pre-Bid Meeting Minutes
Project Site – 10:00am**

Attendees:

Ascension Parish Government: Randy Mullis, Bailey Henry, Devin Russ, John Connelly

Quality Engineering & Surveying, LLC: Michael Petty, Thomas Taylor

Refer to attached sign-in sheet for other attendees.

MEETING MINUTES:

- Devin Russ (Ascension Parish Government) introduces himself and the representatives present from Ascension Parish Government, and Quality Engineering & Surveying (see sign-in sheet attachment).
- Devin Russ reminds all in attendance that today's meeting is a mandatory pre-bid meeting for the subject project and requires everyone to sign in on the circulated sign-in sheet (see attachment) and read the advertisement for bid for the project.
- Michael Petty (Quality Engineering & Surveying, LLC) details the scope of work for the project:
 - The base bid consists of landscape plantings, expanded paver parking area, as well as a revised flagpole plaza with new poles and lighting.
 - The project includes a total of two (2) bid alternates including an automatic irrigation system and a plaza with electrical and site furnishings.
- Michael Petty stated the first bid addendum is expected to be issued at the end of the week of February 26.
- Michael Petty discussed that all potential bidders should perform any site inspections at the pre-bid meeting.
- Several questions were asked during the pre-bid meeting by potential bidders. These questions are documented within Bid Addendum No. 1.

Minutes Prepared By:

Michael L. Petty, PLA, CLARB

Quality Engineering & Surveying, LLC



_____, an agency of the United States government, or an agency, board, commission, or instrumentality of the State of Louisiana or its political subdivisions, including parishes, municipalities and school boards, does hereby designate the following contractor as its agent for the purpose of making sales tax exempt purchases on behalf of the governmental body:

Name of Contractor		
Address		
City	State	ZIP

This designation of agency shall be effective for purchases of component construction materials, taxable services and leases and rentals of tangible personal property for the following named construction project:

Construction Project	Contract Number
----------------------	-----------------

This designation and acceptance of agency is effective for the period

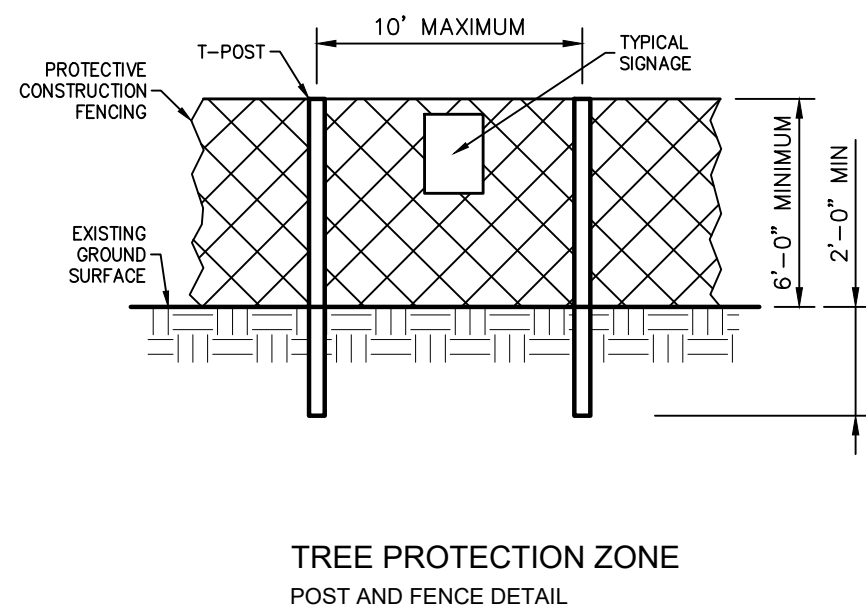
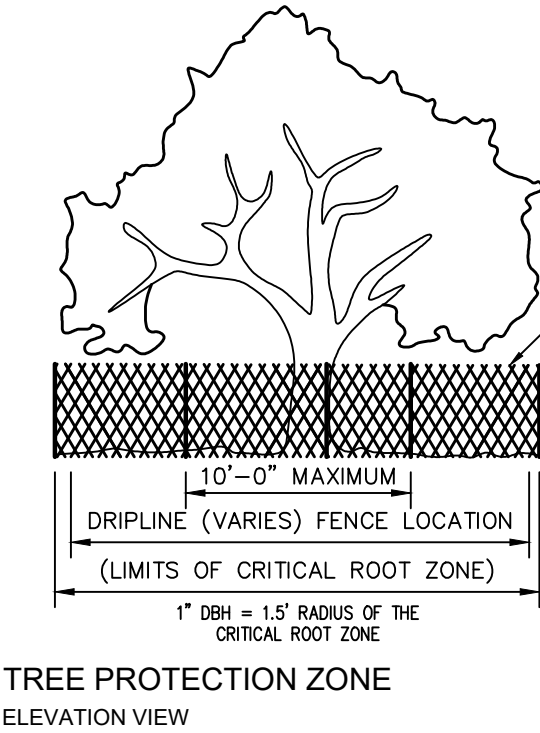
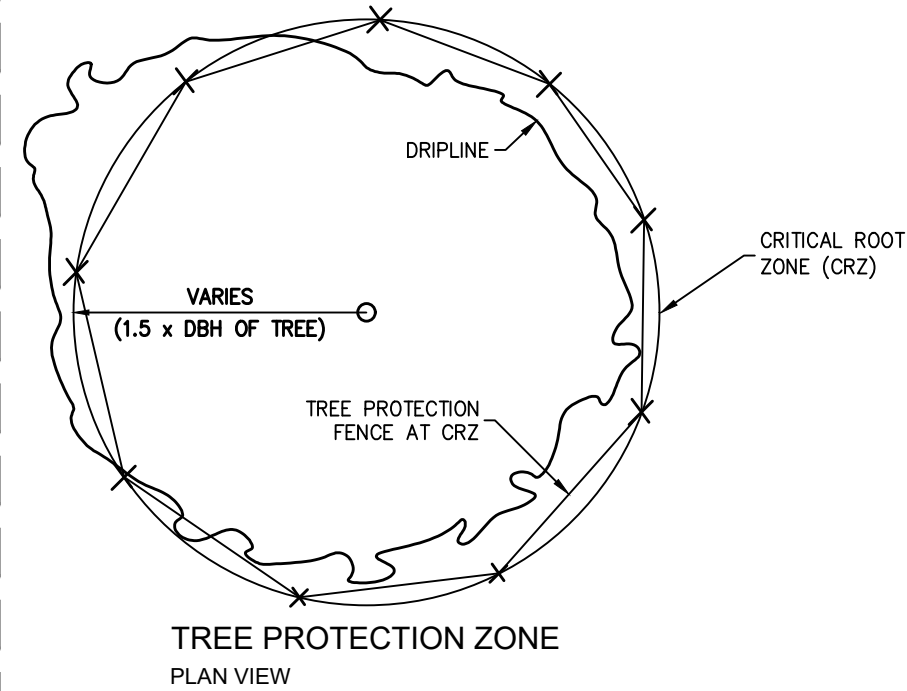
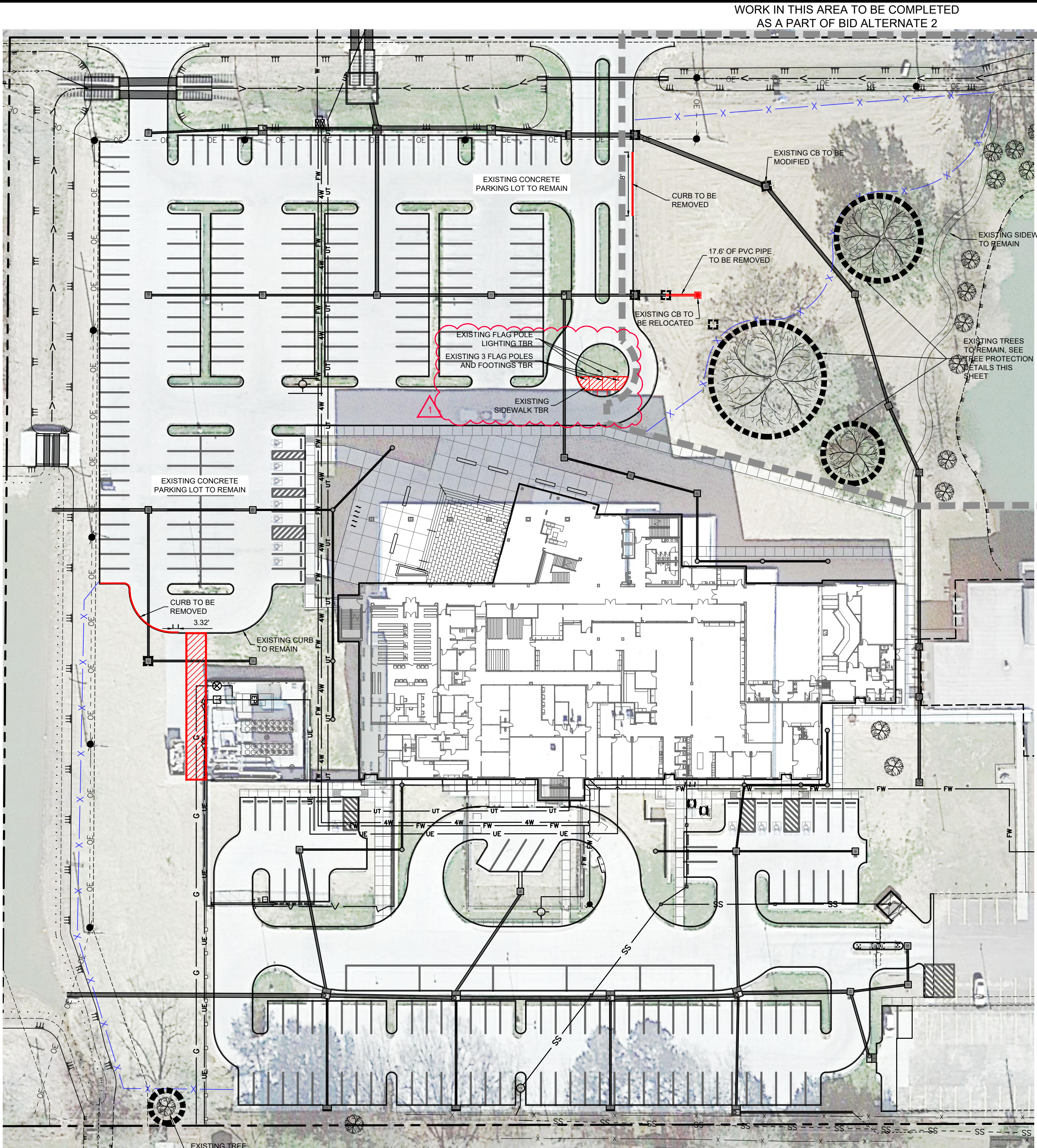
Beginning Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)
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Purchases for the named project during this period by the designated contractor shall be considered as the legal equivalent of purchases directly by the governmental body. Any materials purchased by this agent shall immediately, upon the vendor’s delivery to the agent, become the property of this government entity. This government entity, as principal, assumes direct liability to the vendor for the payment of any property, services, leases, or rentals made by this designated agent. This agreement does not void or supersede the obligations of any party created under any construction contract related to this project, including specifically any contractual obligation of the construction contractor to submit payment to the vendors of materials or services for the project.

This contractor-agent is not authorized to delegate this purchasing agency to others; separate designations of agency by this governmental entity are required for each contractor or sub-contractor who is to purchase on behalf of this governmental entity. The undersigned hereby certify that this designation is the entirety of the agency designation agreement between them. In order for a purchase for an eligible governmental entity through a designated agent to be eligible for sales tax exemption, the designation of agency must be made, accepted, and disclosed to the vendor before or at the time of the purchase transaction.

Designation of Agency			Acceptance of Agency		
Signature of Authorized Designator		Date (mm/dd/yyyy)	Signature of Contractor or Subcontractor Authorized Acceptor		Date (mm/dd/yyyy)
Name of Authorized Designator			Name of Contractor's or Subcontractor's Acceptor		
Name of Governmental Entity			Name of Contractor		
Address			Address		
City	State	ZIP	City	State	ZIP

This designation of agency form, when properly executed by both the contractor and the governmental entity, shall serve as evidence of the sales tax exempt status that has been conferred onto the contractor. No other exemption certificate form is necessary to claim exemption from sales taxes. The agency agreement evidenced by this sales tax exemption certificate must be implemented at the time of contract execution with the governmental entity. The contract between the governmental entity and his agent must contain provisions to authenticate the conferment of agency.



1 TREE PRESERVATION DETAILS

TREE PROTECTION FENCING SCALE: N.T.S.

DEMOLITION LEGEND:

- CURB TO BE REMOVED (121.06 LF)
- CONCRETE TO BE REMOVED (1076 SQ FT)

LEGEND:

- EX. CONTOUR
- EX. TREE LINE
- EX. DRAINAGE PIPE
- EX. OVERHEAD ELECTRIC LINE
- EX. DITCH CENTERLINE
- EX. ROAD CENTERLINE
- EX. FENCE
- EX. GRATE INLET
- EX. DROP INLET
- EX. SANITARY SEWER CLEANOUT (TBR)
- EX. POWER POLE
- EX. TELEPHONE PEDESTAL
- EX. LIGHT POLE
- EX. FIRE HYDRANT
- EX. WATER VALVE
- EX. GAS METER
- EX. TRAFFIC SIGN TO BE REMOVED
- EX. TREE TO BE PROTECTED IN PLACE

DEMOLITION GENERAL NOTES:

- EX. UNDERGROUND UTILITY LOCATIONS ARE APPROXIMATE. CONTRACTOR SHALL COORDINATE WITH ALL UTILITY COMPANIES TO VERIFY THE LOCATION OF ALL UTILITIES. ANY DAMAGE TO UTILITIES SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO CORRECT.
- ALL DEMOLITION AND CONSTRUCTION TO BE KEPT WITHIN THE BOUNDARIES OF THE SITE OR AS DESIGNATED.
- PROTECT STRUCTURES, UTILITIES, VEGETATION, PAVING AND OTHER FACILITIES TO REMAIN FROM DAMAGE CAUSED BY DEMOLITION AND NEW CONSTRUCTION.
- CONTRACTOR TO USE CAUTION WHEN WORKING IN VICINITY OF EXISTING OVERHEAD UTILITY LINES. CONTRACTOR TO INSTALL APPROPRIATE WARNING SIGNS.

UTILITY NOTE:

THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING THE EXACT LOCATION, DEPTH AND SIZE OF ALL UNDERGROUND UTILITIES AND STRUCTURES AND SHALL BE LIABLE FOR ANY DAMAGE CAUSED BY FAILURE TO COMPLY WITH THESE INSTRUCTIONS.



BY LAW, ANYONE PLANNING MECHANIZED DIGGING OR EXCAVATION WORK IN LOUISIANA MUST NOTIFY LOUISIANA ONE CALL BY CALLING 811 OR 1-800-272-3020 OR BY GOING TO THEIR WEBSITE AT WWW.LOUISIANA811.COM AT LEAST TWO FULL BUSINESS DAYS PRIOR TO RHE PROJECTS START DATE.

EROSION CONTROL LEGEND:

- INLET PROTECTION
- SILT FENCE

BID ADDENDUM 1 (02-21-2024):

- 1.) CLARIFIED DEMOLITION OF FLAG POLE AREA

Client:
ASCENSION PARISH
615 E WORTHLEY ST
GONZALES, LA 70737

Project:
**ASCENSION PARISH COURTHOUSE GREEN
INFRASTRUCTURE IMPROVEMENTS**
615 E WORTHLEY ST
GONZALES, LA 70737

LOCATED IN:
SECTION 33, TOWNSHIP 17TH RANGE 3 EAST,
SOUTHEASTERN PART OF MISSISSIPPI RIVER,
ASCENSION PARISH, LOUISIANA

Project No.:
P-2021-01-204 - Ascension Parish Courthouse Green Infrastructure Improvements - (A) Drawing: (02) 21-204-11-EX.dwg

EXISTING CONDITIONS,
DEMOLITION, & EROSION
CONTROL PLAN

QUALITY
Engineering & Surveying, LLC
18320 Hwy 52 Port Vincent, LA 70728
225.698.1600 | www.qesla.com | info@qesla.com

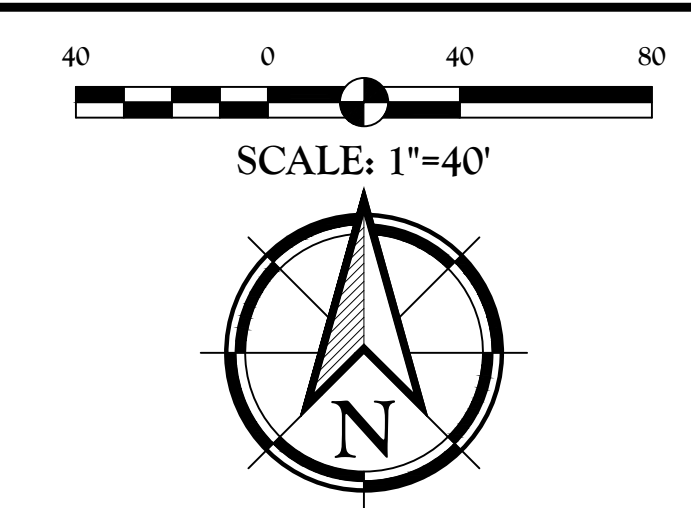
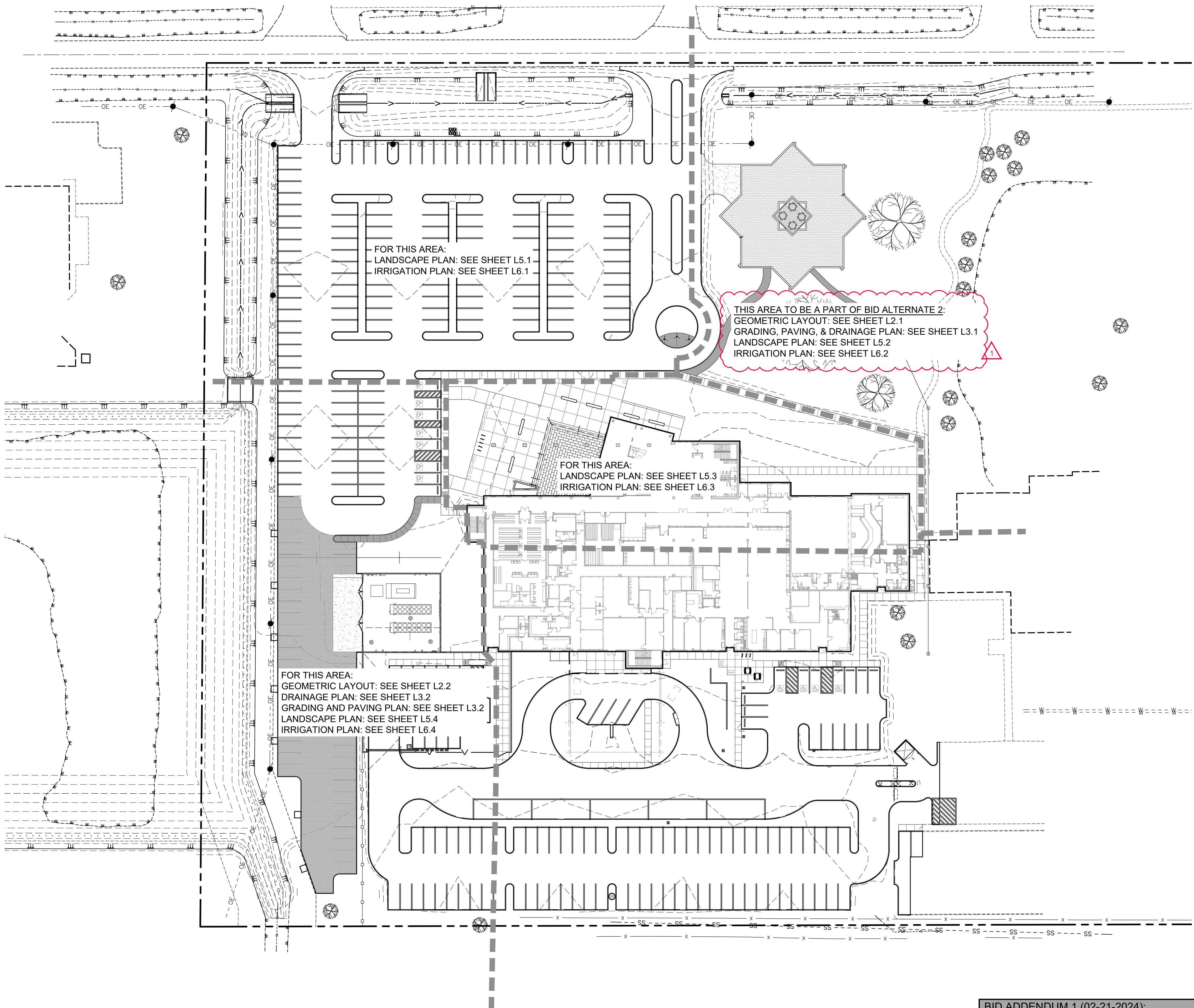
Stamp:

Drawn By: TT

Date: FEBRUARY 2024

Project No.: 21-224

Sheet: L0.1



BID ADDENDUM 1 (02-21-2024):
1.) CORRECTED SHEET NUMBERS

GENERAL NOTES:

PROPERTY RESTRICTIONS, SERVITUDES, RIGHT-OF-WAYS, EASEMENTS AND/OR OTHER BURDENS, OTHER THAN THOSE NOTED, MAY EXIST ON THIS PROPERTY. ABSTRACTING FOR VERIFICATION OF TITLE AND/OR ACTUAL OWNERSHIP WAS NOT IN THE PROJECT SCOPE.

THIS DRAWING IS BASED ON A SURVEY OF PROPERTY MADE BY BFM CORPORATION LLC. QUALITY ENGINEERING & SURVEYING, LLC. OFFERS NO WARRANTY AND MAKES NO REPRESENTATION REGARDING THE ACCURACY OF COMPLETENESS OF THE SURVEY.

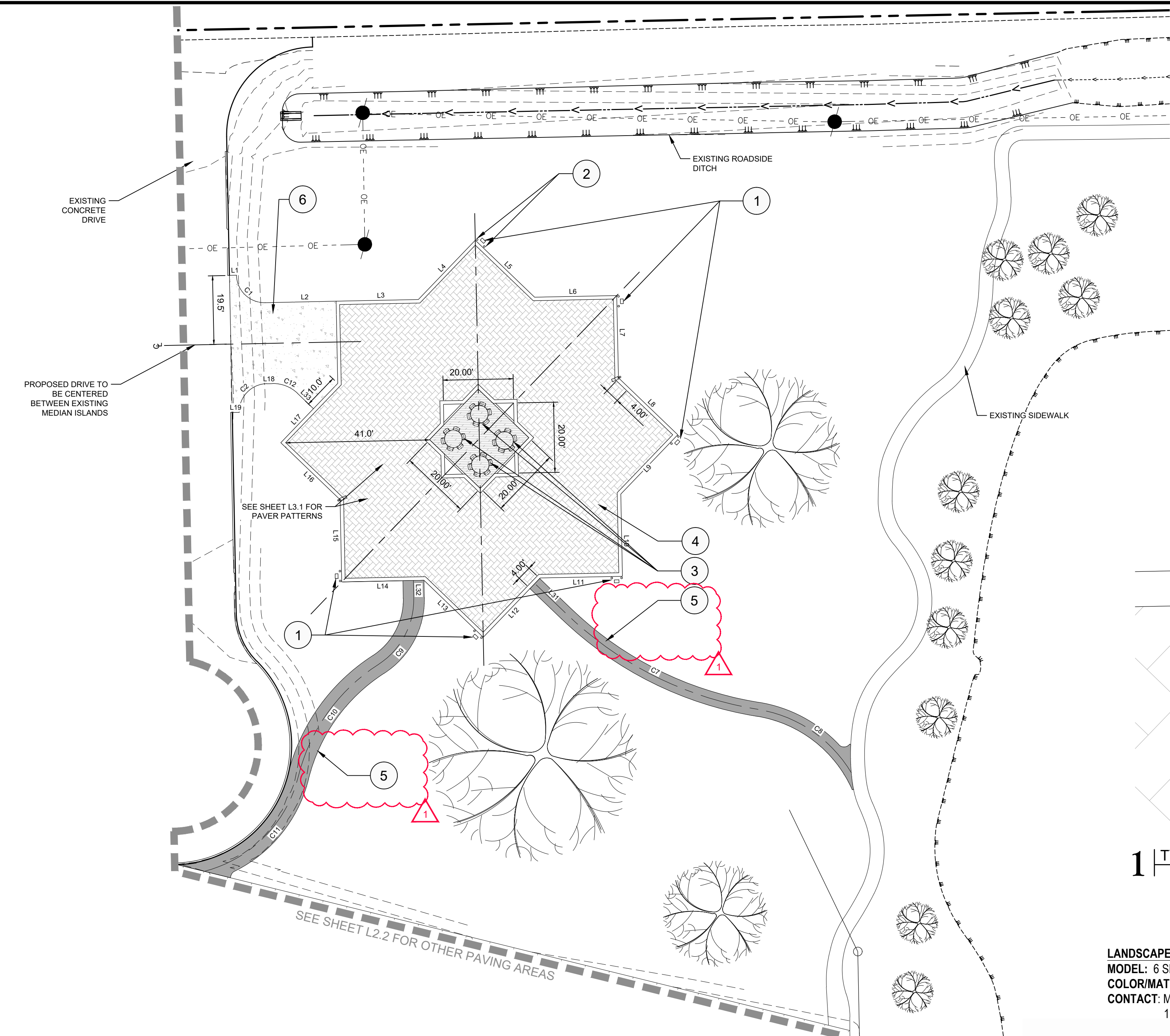
UTILITY NOTE:

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Louisiana 811
LAONECALL.COM

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Client: ASCENSION PARISH		615 E WORTHLEY ST GONZALES, LA 70737	
Project: ASCENSION PARISH COURTHOUSE GREEN INFRASTRUCTURE IMPROVEMENTS		LOCATED IN: SECTION 33, TOWNSHIP 17TH RANGE 3 EAST, SOUTHEASTERN PART OF MISSISSIPPI RIVER, ASCENSION PARISH, LOUISIANA	
Title: OVERALL KEY PLAN		DWG Path: P:\2020 Projects\21-224 - Ascension Parish Courthouse Green Infrastructure Improvements\2 - I\1 Drawings\02-21-224-01-01.dwg	
Description: QUALITY Engineering & Surveying, LLC 18320 Hwy 52, Port Vincent, LA 70726 225.698.1600 www.qesla.com info@qesla.com		Stamp: 6/2/24	
Drawn By: TT		Date: FEBRUARY 2024	
Project No.: 21-224		Sheet: L1.0	

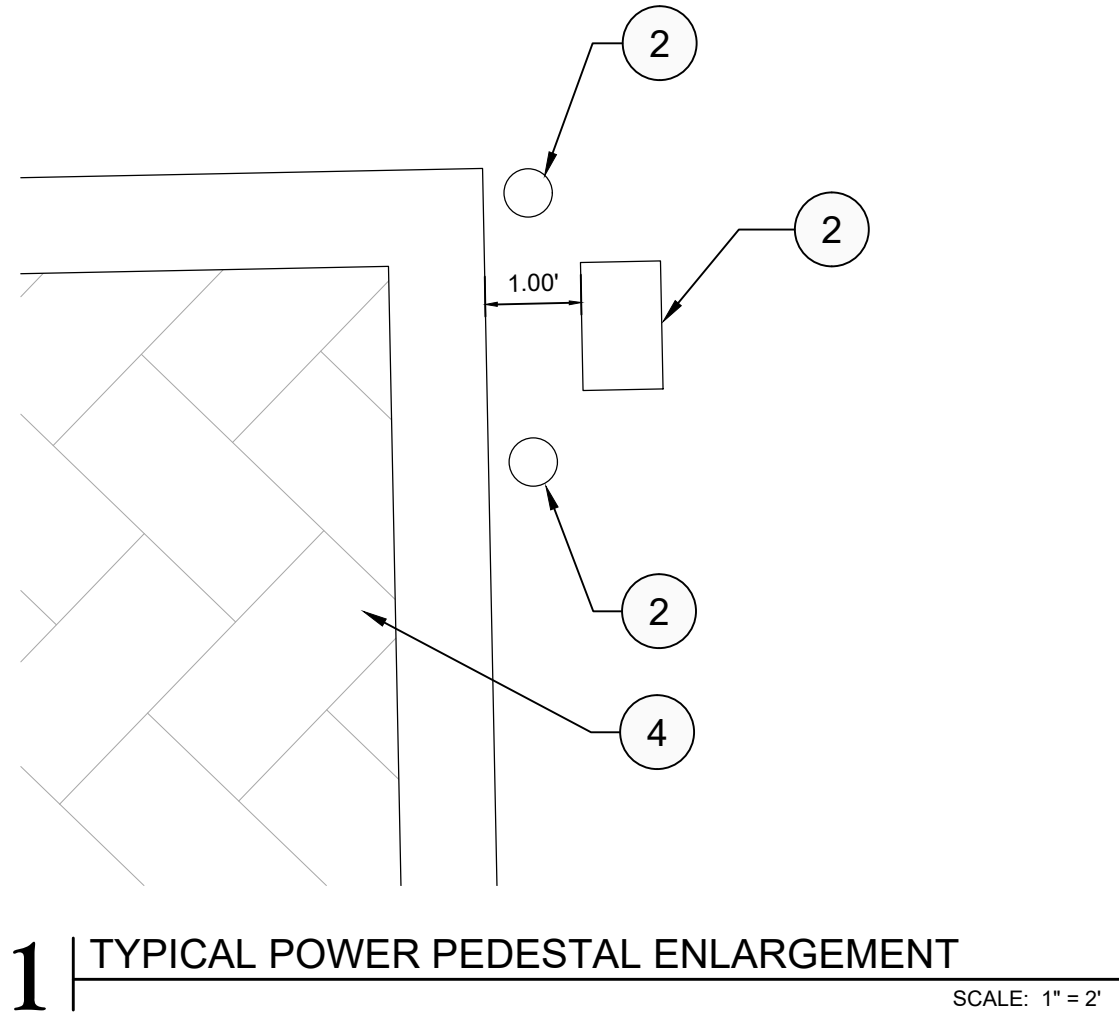
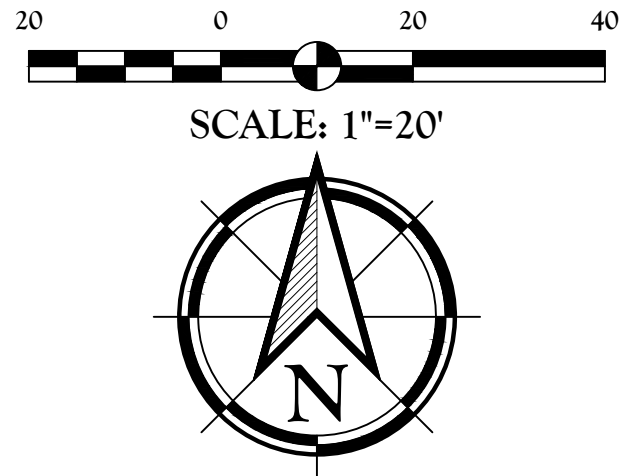
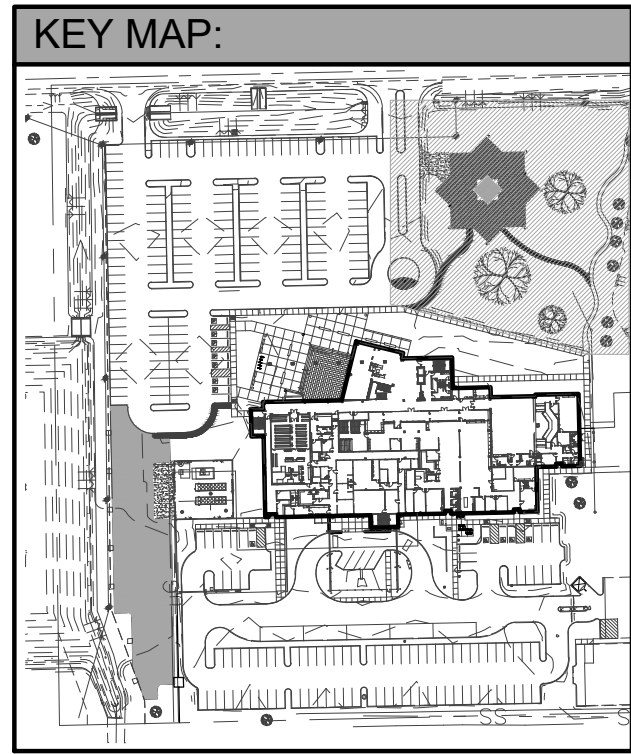


LINE TABLE		
LINE	LENGTH	BEARING
L1	2.50'	N88°50'55"E
L2	20.23'	N88°44'40"E
L3	23.43'	N88°50'55"E
L4	23.43'	N43°50'55"E
L5	23.43'	S46°09'05"E
L6	23.43'	N88°50'55"E
L7	23.43'	S01°09'05"E
L8	23.43'	S46°09'05"E
L9	22.85'	S43°50'55"W
L10	23.43'	S01°09'05"E
L11	23.43'	S88°50'55"W
L12	23.43'	S43°50'55"W
L13	23.43'	N46°09'05"W
L14	23.43'	S88°50'55"W
L15	23.43'	N01°09'05"W
L16	23.43'	N46°09'05"W
L17	23.43'	N43°50'55"E
L18	1.63'	N88°50'55"E
L19	2.50'	N88°50'55"E
L20	216.00'	S01°09'05"E

LINE TABLE		
LINE	LENGTH	BEARING
L21	13.00'	N88°50'55"E
L22	51.36'	S01°09'05"E
L23	34.21'	S20°13'13"E
L24	12.58'	N88°50'55"E
L25	10.00'	S01°09'05"E
L26	13.00'	S88°50'55"W
L27	171.00'	S01°09'05"E
L28	4.82'	N88°50'55"E
L29	24.17'	S01°09'05"E
L30	15.00'	N88°50'55"E
L31	12.07'	S46°09'05"E
L32	5.00'	S01°09'05"E
L33	6.30'	S46°09'05"E

CURVE TABLE					
CURVE	LENGTH	RADIUS	TANGENT	CHORD	DELTA
C1	12.57'	8.00'	8.00'	11.31'	090°00'00"
C2	12.57'	8.00'	8.00'	11.31'	089°59'53"
C3	7.85'	5.00'	5.00'	7.07'	090°00'00"
C4	1.50'	4.50'	0.76'	1.49'	019°04'08"
C5	7.85'	5.00'	5.00'	7.07'	090°00'00"
C6	4.71'	3.00'	3.00'	4.24'	090°00'00"
C7	61.83'	102.00'	31.90'	60.88'	034°43'45"
C8	33.22'	38.00'	17.76'	32.17'	050°05'22"
C9	22.43'	22.00'	12.30'	21.47'	058°25'01"
C10	40.18'	53.00'	21.11'	39.22'	043°25'56"
C11	39.98'	37.00'	22.19'	38.06'	061°54'36"
C12	7.85'	10.00'	4.14'	7.65'	045°00'00"

KEY NOTE SCHEDULE:		
SYMBOL	DESCRIPTION	DETAIL
1	POST-MOUNT RV PEDESTAL	1/L4.0
2	BOLLARD	12/L7.1
3	TABLE	2/L2.1
4	PERMEABLE PAVERS	2/L7.1
5	4" CONCRETE SIDEWALK	5/L7.1
6	6" CONCRETE	3/L7.1



LANDSCAPE FORMS CAROUSEL TABLE
MODEL: 6 SEAT, BACKLESS GRID, DINING HEIGHT
COLOR/MATERIAL: SILVER POWDERCOAT STEELHEAD TABLE WITH WOOD INSERT
CONTACT: MALLARY MORVANT
1.985.869.0341

- NOTE:**
1. INSTALL PER MANUFACTURER'S INSTRUCTIONS.
 2. ALTERNATE MANUFACTURERS - MAGLIN & SITESCAPES



2 | PICNIC TABLE
SCALE: N.T.S.

BID ADDENDUM 1 (02-21-2024):

1.) CALL OUT NUMBER CORRECTED

BID ALTERNATE 2:

ALL PROPOSED ITEMS ON THIS SHEET TO BE A PART OF BID ALTERNATE 2.

GEOMETRIC NOTES:

1.) ALL PAVEMENT STRIPING SHALL BE 4-INCH-WIDE WHITE UNLESS OTHERWISE NOTED.

2.) PAINT SHALL BE APPLIED TO PAVEMENT BY SPRAYING WITH A MECHANICAL SPRAYER DEVELOPED FOR SUCH PURPOSES TO ASSURE UNIFORM STRAIGHT LINES.

3.) ALL DIMENSIONS FOR PAVEMENT SHOWN HEREIN, UNLESS OTHERWISE NOTED, ARE TAKEN AT THE FACE OF CURB.

4.) SEE ARCHITECTURAL SITE DETAILS AND/OR LANDSCAPE PLANS FOR SIDEWALK GEOMETRICS AND GRADES.

5.) ALL SIDEWALKS SHOWN SHALL BE 4" THICK CONCRETE.

6.) SIDEWALK CONTROL JOINTS TO BE SAW CUT (NOT TROWELED) ON A 30" BY 30" PATTERN. EXPANSION JOINTS AT 20 FEET O.C. OR PER LOCAL CODE REQUIREMENTS.

7.) ALL CURBS SHALL TRANSITION FROM 6" TO 0" AT ALL GRADE SIDEWALK CROSSINGS AND CONNECTIONS TO NON-CURBED AREAS.

LEGEND:	
---	SS --- EXIST. SANITARY SEWER SERVICE LINE
---	OE --- EXIST. OVERHEAD ELECTRIC LINE
---	W --- EXIST. WATER LINE
---	G --- EXIST. GAS LINE
---	EXIST. GRATE INLET
---	EXIST. DROP INLET
---	EXIST. JUNCTION BOX
---	EXIST. SANITARY SEWER MANHOLE
---	EXIST. SANITARY SEWER CLEAN OUT
---	EXIST. POWER POLE
---	EXIST. UTILITY POLE
---	EXIST. LIGHT POLE
---	EXIST. FIRE HYDRANT
---	EXIST. WATER METER
---	EXIST. WATER VALVE
---	EXIST. TREE (SIZE/TYPE VARIES)
---	EXIST. FENCE
---	EXIST. WOODEN FENCE
---	FOUND 1/2" IRON PIPE
---	TO BE REMOVED

UTILITY NOTE:

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Project:
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LOCATED IN:
SECTION 33, TOWNSHIP 17TH RANGE 3 EAST,
SOUTHEASTERN PART OF MISSISSIPPI RIVER,
ASCENSION PARISH, LOUISIANA

Description:
Ascension Parish Courthouse Green Infrastructure Improvements

DWG Path: P:\2021 Projects\21-224 - Ascension Parish Courthouse Green Infrastructure Improvements\0 - I\A\Drawings\02-21-224-L2-01.dwg

GEOMETRIC LAYOUT PLAN

Title:

QUALITY
Engineering & Surveying, LLC
18320 Hwy 52, Port Vincent, LA 70728
225.698.1600 | www.qellsa.com | info@qellsa.com

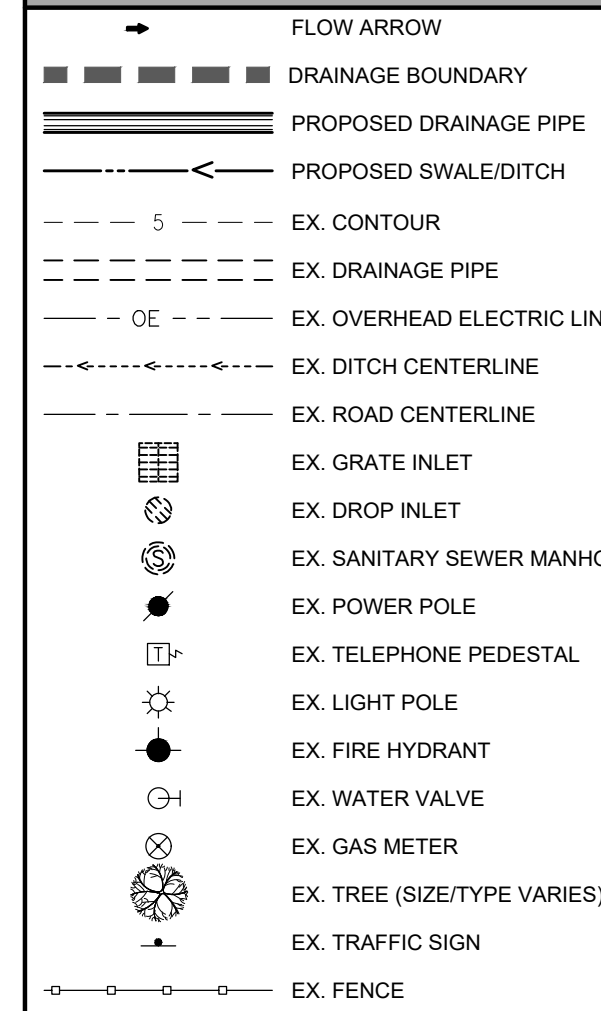
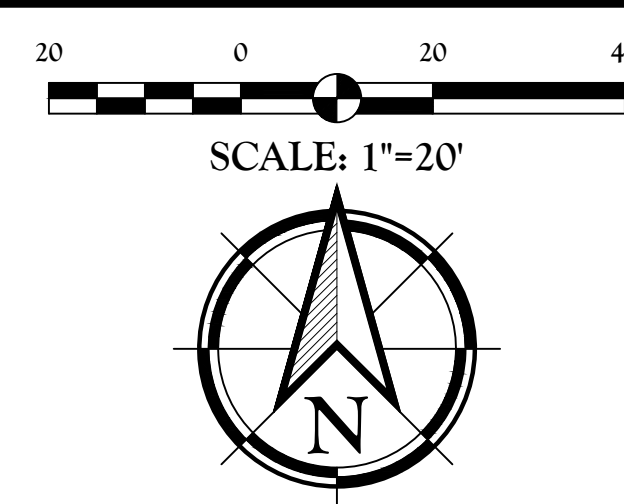
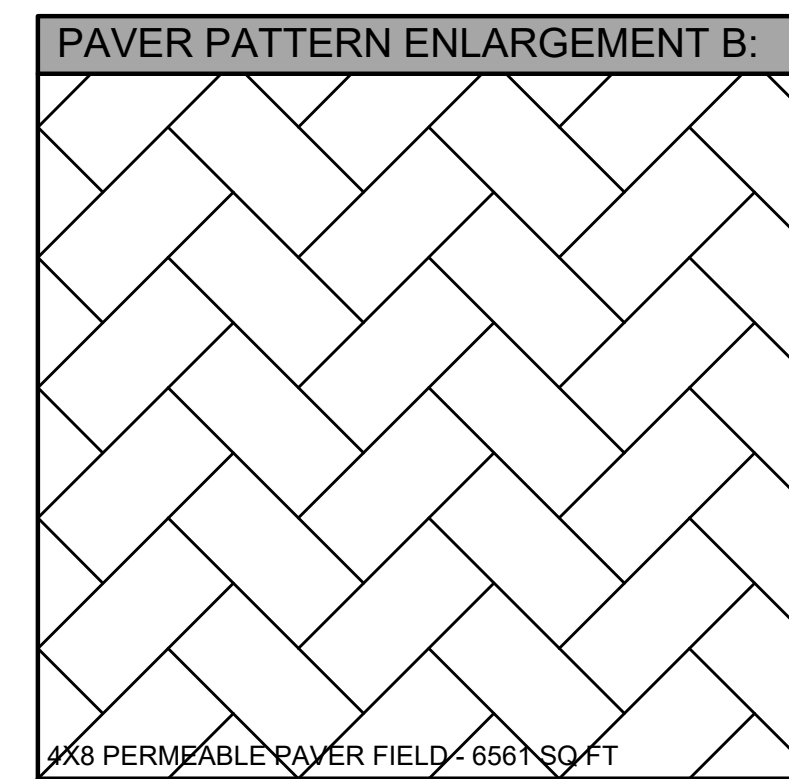
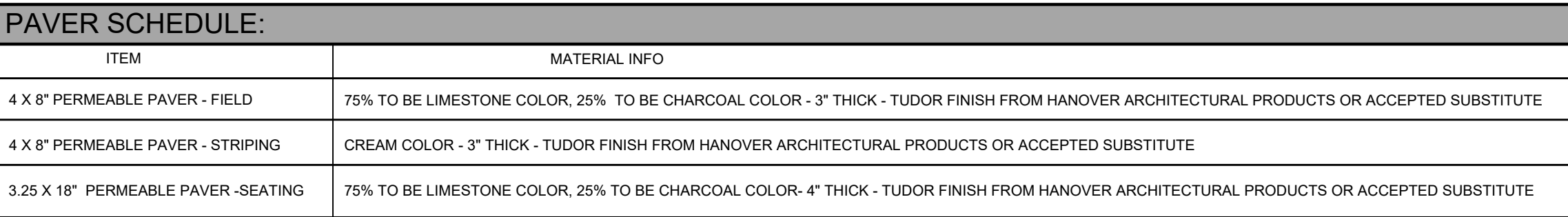
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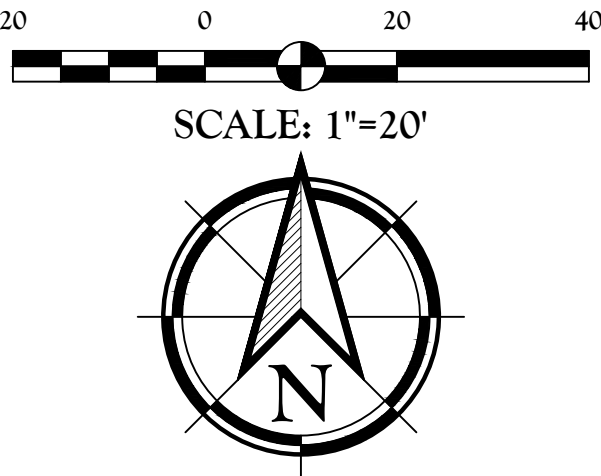
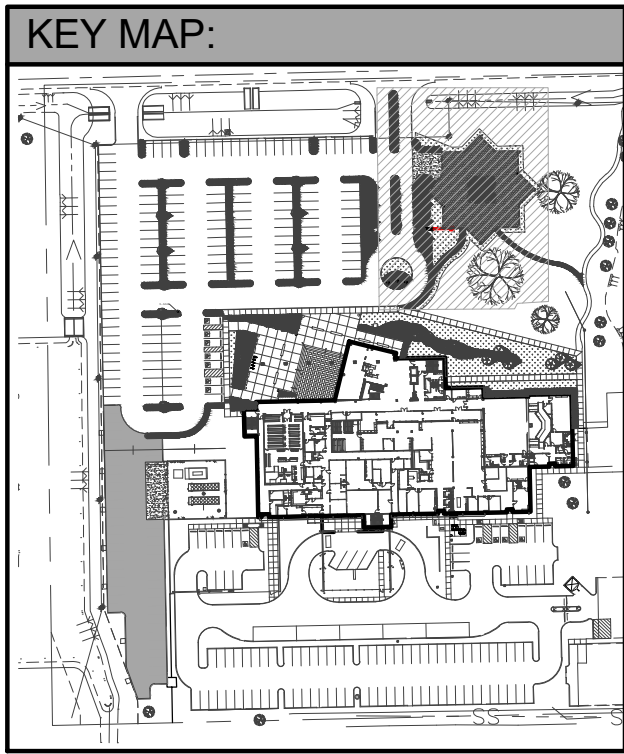
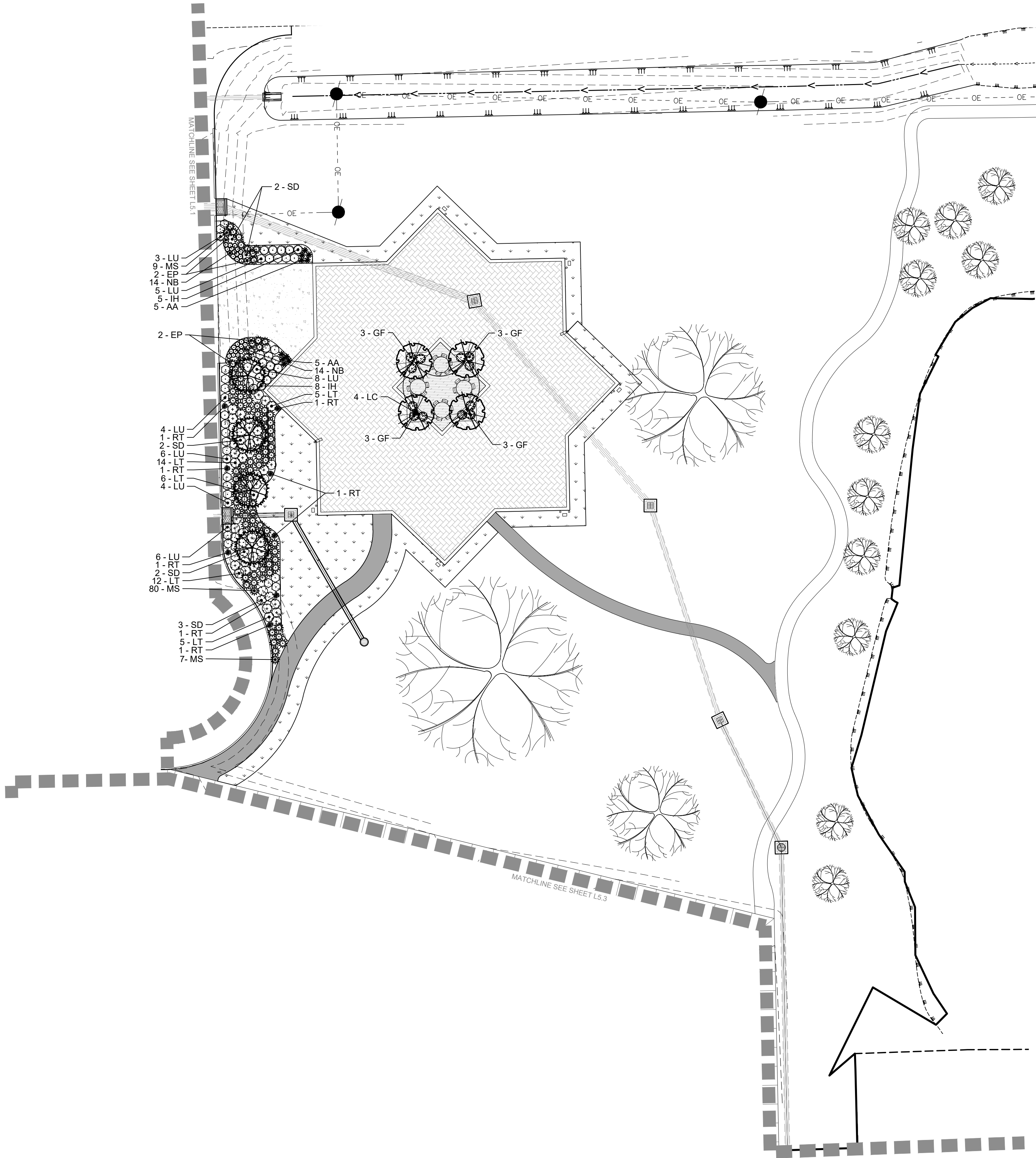
Drawn By: TT

Date: FEBRUARY 2024

Project No.: 21-224

Sheet: L2.1





PLANTING LEGEND:		
TREES	CODE	COMMON NAME
	LC	Catawba Crape Myrtle
	LU2	Acoma Crape Myrtle
	TA	Pond Cypress
SHRUBS	CODE	COMMON NAME
	AA	Blue African Lily
	DV	Variegated Flax Lily
	EP	Coneflower
	EB	Brazilian Dwarf Morning Glory
	GF	Frostproof Gardenia
	IH	Touch of Gold™ Holly
	LT	Thunder Cloud Texas Sage
	LU	Purple Daydream® Dwarf Loropetalum
	LP	Golden Globes
	MS	Adagio Eulalia Grass
	MP	Pink Cloud Pink Muhly Grass
	NB	Blush Pink™ Heavenly Bamboo
	RC	Autumn Amethyst® Encore® Azalea
	RT	Brown Eyed Susan
	SD	Double Play Doozie® Spirea
GROUND COVERS	CODE	COMMON NAME
	CC	Celebration Bermuda Grass
	MH	Mulch

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BID ADDENDUM 1 (02-21-2024):
1.) BID ALTERNATE NUMBER CORRECTED

BID ALTERNATE 2:
ALL WORK ON THIS SHEET TO BE PERFORMED AS A PART OF BID ALTERNATE 2

Client: ASCENSION PARISH
615 E WORTHLEY ST
GONZALES, LA 70737

Project: ASCENSION PARISH COURTHOUSE GREEN INFRASTRUCTURE IMPROVEMENTS
615 E WORTHLEY ST
GONZALES, LA 70737

LOCATED IN: SECTION 33, TOWNSHIP 14 NORTH, RANGE 3 EAST, SOUTHEASTERN PART OF MISSISSIPPI RIVER, ASCENSION PARISH, LOUISIANA

Description: SECTION 33, TOWNSHIP 14 NORTH, RANGE 3 EAST, SOUTHEASTERN PART OF MISSISSIPPI RIVER, ASCENSION PARISH, LOUISIANA

DWG Path: P:\2021 Projects\21-224 - Ascension Parish Courthouse Green Infrastructure Improvements\21-224-18.LS.dwg

LANDSCAPE PLANTING PLAN

Title

QUALITY
Engineering & Surveying, LLC
18320 Hwy 42, Port Vincent, LA 70728
225.698.1600 | www.qesla.com | info@qesla.com

Stamp: 02/01/24

Drawn By: TT

Date: FEBRUARY 2024

Project No.: 21-224

Sheet: L5.2