



Parish of Ascension

OFFICE OF PROCUREMENT

CLINT COINTMENT
Ascension Parish President

CYNTHIA LEBLANC
Purchasing Director

BID NOTICE

Sealed bids will be received by Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana (mailing address P.O. Box 2392, Gonzales, Louisiana 70707-2392) on December 2, 2020 until 10:00AM Local Time and then at said office publicly opened and read aloud for the following project:

ANIMAL SHELTER RENOVATIONS **SORRENTO, LA (PM-20-06-009)**

STATEMENT OF WORK:

Removal of existing circuits and safety switches to accommodate the mechanical equipment demolitions.

Furnishing and installing new circuits to energize the new mechanical equipment.

Furnishing and installing lighting fixtures, receptacles, toggle switches, and special outlet boxes for electrical systems shown on Drawings.

Furnishing and installing electrical conduit and wiring required for connection of mechanical equipment furnished under other sections of these specifications.

Furnishing and installing light fixtures.

Installation of temporary construction power required by the General Contractor and Sub-Contractors during the construction period.

Demolition of all existing HVAC equipment, ductwork, and grilles.

New traditional DX split systems will be provided and installed along with new ductwork and diffusers.

New exhaust fans and ductwork will be provided for the kennel areas meet the needs of the client and to satisfy code.

New Trench drains will be installed in the pavilion addition slab and this will be tied into the existing drainage on site.

All Bids must be in accordance with the Contract Documents on file at the Ascension Parish Purchasing Department, 615 E. Worthey Road, Gonzales, Louisiana 70737.

Copies of Specifications, Bid Documents, Contract Documents and Construction Drawings for use in preparing Bids may be obtained from www.centralauctionhouse.com.

Where bids are to be received on forms furnished by the awarding authority, no contract documents shall be issued to anyone except a Licensed Contractor or his authorized Representatives. **In no event shall any documents for bidding be issued later than seventy two (72) hours prior to the hour and date set for receiving bids.**

Each bid must be submitted in a sealed envelope bearing on the outside the name of the bidder, his/her address, contractor's state license number and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana (P.O. Box 2392, Gonzales, Louisiana 70707), mailed certified mail and must be received no later than the bid opening.

Contractors desiring to bid shall submit to the Engineer, with their request for Contract Documents, contract documents deposit and evidence that they hold State License of proper classification and in full force and effect.

Bid security in the amount of five percent (5%) of the Total Bid must accompany each Bid, and shall be made payable to the Owner.

The Owner reserves the right to waive any informalities or to reject any or all bids.

No bidder may withdraw his bid within forty-five (45) days after the actual date of opening thereof.

Mandatory Pre-Bid Conference(s) will be held for this project on November 16, 2020 at 10:00AM at the job site

All questions regarding this project and the bid package shall be submitted to the Purchasing Department via purchasing@apgov.us by 4:00PM on November 19, 2020. Responses will be coordinated with the Project Engineer and posted on the www.centrauctionhouse.com by 4:00 PM on November 24, 2020.

In addition to paper bids, electronic bids and electronic bid bonds for the following project will be downloaded by the Ascension Parish Purchasing Department. Electronic bids and electronic bid bonds must be submitted through www.centrauctionhouse.com prior to the electronic bidding deadline. Beginning at **10:00AM** on December 2, 2020 all bids will be downloaded. No bids are accepted after 10:00AM on December 2, 2020.

RS 38:2218. Evidence of good faith; countersigning

- A. The public entity advertising for bids for work shall require the bidders to attach a certified check, cashier's check, or bid bond for not more than five percent of the contract price of work to be done, as an evidence of good faith of the bidder. The public entity advertising for bids for work may require the bidders to attach a certified check, cashier's check, or bid bond for not more than five percent of the estimated price of supplies or materials, as evidence of good faith of the bidder.

To address the above requirement for electronic bids Ascension Parish Government will allow electronic bids submitted via the parish approved on-line bid site to be submitted as follows:

- A. A copy of the bid bond **must** be attached to bid document submitted electronically
- B. The original bid bond document must be received in our office no later than 48 hours after bid opening date and time **(Ascension Parish Purchasing Department, 615 E. Worthey, Gonzales, Louisiana (P.O. Box 2392, Gonzales, Louisiana 70707)**
- C. The bid-bond envelope must be clearly labeled as a "Bid Bond" with the project name, vendor's name as it appears on the bid documents and address.

All addenda, Amendments, Letters of Clarification, and Withdrawal Notices will be posted online in addition to electronic copies being distributed. Construction proposal information may be accessed via the internet at www.centrauctionhouse.com. Users must click on Login and create a New User Registration to view and download drawings. Once logged in, users must click on Ascension Parish Government to view current advertisement listings. This listing is titled **"ANIMAL SHELTER RENOVATIONS, SORRENTO, LA (PM-20-06-009)"**. Registered users will have access to view Project Information, submit a question concerning the project, and view the drawings. All project specific notices are found here. It will be the responsibility of the bidder to check for updates. All submitted questions will be forwarded by email to the Project Manager and the Project Engineer for a response.

The Ascension Parish shall not be responsible if the bidder cannot complete and submit a bid due to failure or incomplete delivery of the files submitted via the internet.

Ascension Parish Government reserves the right to reject any and all bids for just cause.

**OWNER
PARISH OF ASCENSION**

BY: /s/ MR. CLINT COINTMENT

TO APPEAR IN THE:

ADVOCATE: **11/5, 11/12, 11/19**

CHIEF: **11/5, 11/12, 11/19**

WEEKLY: **11/5, 11/12, 11/19**